

PRIVACY STATEMENT CENTRAL EUROPEAN UNIVERSITY - EVENTS -

In this document you find a detailed description of the data processing activities performed by Central European University. We place great emphasis on the protection of your personal information and compliance with the applicable data privacy requirements, including specifically the EU General Data Protection Regulation ("GDPR")¹. This Privacy Notice relates to the collection, use, transfer, and retention of personal data.

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1 WHO ARE WE?

CEU GmbH ("CEU PU")
Quellenstraße 51
1100 Vienna, AUSTRIA

2 WHAT ARE OUR PURPOSES TO COLLECT YOUR PERSONAL DATA?

We deal with your registration for the on-site or online event, online lecture, conference, etc. (together: event) and all the organizational actions necessary for the proper arrangement of the event.

On some occasions we might take photos at the events that we either use for internal documentation or publishing on our social media sites (e.g. Facebook, Twitter, LinkedIn). On some occasions we might record events and publish the recorded video on our social media sites (e.g. Facebook, YouTube) and/or our website(s). On some occasions we might broadcast events live on social media (e.g. Facebook, YouTube).

The legal basis for these data processing activities is the legitimate interest of the data controller (us) under Article 6 (1) (f) of the GDPR. In these cases you have the right to object to the processing if you do not agree with our use of the data.

Regarding the invited speaker, the legal basis for data processing is necessary for the performance of a contract to which the data subject is party under Article 6 (1) (b) of the GDPR.

3 What kind of personal data do we collect?

For the purpose of data processing activities specified in section 2 we normally process the following personal data:

- contact details (name, e-mail address) and some data concerning your connection to CEU;
- registration to the event, date and type of the event,
- photo/video, potentially voice
- in case of thematic event potentially:
 - study related data (university, department, program, year),
 - country of residence, travel related information (visa),
 - scholarship related information (travel and/or accommodation cost),
 - application related information (thesis, abstract, decision on your application).

We might also ask for some other personal data on the registration form if we find the collection and use of that data necessary and adequate for the organization of the event.

4 Whom do we share your personal data with?

Your personal data is only used by colleagues responsible for the organisation of the event within CEU.

For the proper performance of the activities set out in section 2, we may need to pass your information to our third-party service provider(s) acting as data processors.

5 How long will your information be held?

Your registration data will be deleted 5 days after the event.

According to Austrian Accounting regulations we are obliged to store your name for 7 years together with the cost supporting documents in case any cost was generated to the event.

We store the valuable photos, videos in our archive for 10 years. We normally keep the photos, video recordings of the events on our website and on our social media platforms (Facebook, Twitter, LinkedIn, YouTube) for 3 years after the publication year.

6 WHAT ARE YOUR RIGHTS?

- **Access** your personal information – you can obtain a confirmation that we are processing your data and information how we process it. We suggest that you make a request in writing.
- **Object** to the processing of your personal information – this allows you to ask us to stop processing your data at any time. Where we rely on legitimate

interest, you must give specific reasons why you are objecting the processing of your data. In this case this is not an absolute right, we can demonstrate compelling legitimate grounds for processing, which override your interests, rights and freedoms. Where we are processing personal data for scientific or historical research, or statistical purposes, you only have a right to object if our lawful basis for processing is legitimate interest.

- **Rectify** – you have a right to have your personal information corrected if it is inaccurate and to have incomplete personal information completed
- **Erase** (also known as the right to be forgotten) – in certain circumstances you can ask for the data we hold about you to be erased from our records. Your personal data will be erased where the data are no longer needed for their original processing purpose, or you have withdrawn your consent and there is no other legal ground for processing, or you have objected and there are no overriding legitimate grounds for the processing, or erasure is required to fulfill a statutory obligation under the EU law or the right of the national law.
- Request **data portability** – you can ask to have the data we hold about you transferred to another organization.
- **Restrict processing** your personal information – where certain conditions apply you have a right to restrict the processing of your personal information
- **Withdraw consent** at any time – without affecting the lawfulness of processing based on consent before its withdrawal.

If you wish to exercise any of these rights, please email privacy@ceu.edu or write to us at Quellenstraße 51, 1100 Vienna.

We will make every effort to fulfill your request to the extent allowed by law and will respond within 1 month of receiving your request.

You also have the right to lodge a complaint with the relevant national authority, the contact details are as follows:

AT

Austrian Data Protection Authority
Barichgasse 40-42
1030 Vienna, AUSTRIA
Phone: +43 1 52 152-0
E-Mail: dsb@dsb.gv.at
Web: www.dsb.gv.at

7 SECURITY OF YOUR INFORMATION

We are committed to holding your data securely and treating it confidential. All data are held securely and in accordance with the relevant data privacy laws and our internal policies. We do not sell to or trade your data with any other organizations.

8 FUTURE CHANGES

If our information policies or practices change at some time in the future, we will inform you.