

**Town Council:** Lisa Fiege, Omar Grubb, Cynthia Holdren, Joy Marino, Sarah Nock, Maphis Oswald  
**Mayor:** Fletcher Fosque | **Town Manager:** Matt Spuck

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Town Council Meeting  
**May 19, 2025, 7:00 p.m.**  
Agenda

1. Call to order and roll call.
2. Pledge of Allegiance
3. Vote on the meeting minutes from April 14, 2025.
4. Vote on the meeting minutes from April 28, 2025.
5. Public Hearing
  - a. Special Use Permit – Farmer’s Market.
6. Public Presentation:
  - a. None scheduled.
7. Council Action
  - a. Resolution for 2026 Budget, 2025 Tax Rates, 2026-2030 Capital Improvement Plan.
  - b. Appoint a commissioner to fill an opening on the Planning Commission.
8. Council discussion:
  - a. Lease of Queen Street Land to Onancock Farmer’s Market
  - b. Options to fund a project at HOS
9. Committee Reports
  - a. Planning Commission (Cindy Holdren)
  - b. Economic Development Authority (Lisa Fiege)
10. Community Reports
  - a. Onancock Main Street (Lisa Fiege)
  - b. Historic Onancock School (Sarah Nock)
11. Public Comment
12. Mayor’s Report
13. Town Manager’s Report
  - a. Financial Report
  - b. Manager’s Report
  - c. Police report
14. Town Councilmember comments
15. Closed session.
  - a. None scheduled.
16. Adjourn

**Town of Onancock**  
**Town Council Special Meeting**  
**Monday, April 14, 2025**  
**7:00 PM**

- 1) **Call to order and roll call.** – Mayor Fosque called the meeting to order at 7:00 PM and roll was called. Councilmembers Lisa Fiege, Omar Grubb, Cindy Holdren, Joy Marino, Sarah Nock, Maphis Oswald and Mayor Fletcher Fosque were present. Town Manager Spuck and Town Clerk Debbie Caton were also present.
- 2) **Pledge of Allegiance**
- 3) **Public Comments**
  - **Kasey Grier** – Ms. Grier requested a small budget line for the Planning Commission.
- 4) **Council discussion**
  - a. **Budget 2026 – Second Pass** – Town Manager Spuck fielded questions from Town Council members about specific budget line items. Town Council discussion ensued. The second pass of the FY 2026 budget is scheduled for April 28, 2025, at the regular Town Council meeting.
- 5) **Adjourn** – Councilmember Holdren moved to adjourn the meeting. Councilmember Oswald seconded the motion. The motion passed with a 6-0 vote. The meeting adjourned at 9:24 PM.

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Fletcher Fosque, Mayor

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Debbie Caton, Town Clerk

# Town of Onancock

## Town Council Meeting

### Monday, April 28, 2025

### 7:00 PM

- 1) **Call to order and roll call.** – Mayor Fosque called the meeting to order at 7:00 PM and roll was called. Councilmembers Lisa Fiege, Omar Grubb, Cindy Holdren, Joy Marino, Sarah Nock, Maphis Oswald and Mayor Fletcher Fosque were present. Town Manager Matt Spuck and Town Clerk Debbie Caton were also present.
- 2) **Pledge of Allegiance**
- 3) **Vote on March 24, 2025, meeting minutes** – Councilmember Fiege moved to approve the meeting minutes. Councilmember Oswald seconded the motion. The motion passed with a 6-0 vote.
- 4) **Public Hearing 2026 Budget** – The budget hearing opened at 7:02 PM. Town Manager Spuck stated the primary goal of the FY2026 budget was to add a fifth police officer to town staff and the associated training. This is a \$91,000 cost and that is what we reduced other expenditures by and increased other revenues to achieve this goal. There will not be an increase to real estate taxes but there is a minor increase in personal property taxes along with an increase to meals and tax on transient tax (TOT).

#### **Budget Hearing Public Comments**

- Kasey Krier – Ms. Krier stated the budget ad published in the Eastern Shore Post was opaque and thinks it would make sense to know what the categories mean to make it more intelligible for people. Ms. Kier is in favor of a budget expenditure for the engineering study for Historic Onancock School (HOS). She feels strongly given the value of the property and that it belongs to the town, we really need to know what is going on there.
- Priscilla Hart – Ms. Hart suggested the town eliminate mosquito spraying this year mainly because it is harmful to wildlife, and it is a known carcinogen to humans. Ms. Hart asked if there was a fee to use a credit card as the budget item shows an expenditure of \$23,000? Town Manager Spuck explained all businesses are charged a percentage of credit card charges. Ms. Hart wanted clarity on what expenses the town pays for HOS and asked specifically if the Town paid for the shallow well. Town Manager Spuck stated the town pays the liability insurance for the school. Mayor Fosque stated HOS paid for the shallow well.

The budget hearing closed at 7:12 PM.

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**5) Public Presentation**

- a. **None scheduled.**

**6) Council Action**

- a. **Farmer's Market location** - Councilmember Fiege updated the audience with the conception of the Farmer's Market and its importance to the downtown area. She also outlined why the suggested alternate locations will not work. Councilmember Holdren presented the timeline for the relocation of the summer market's and winter market's permanent location.
- Councilmember Grubb stated he would like to see the permanent location be moved to the Peninsula Center.
  - Councilmember Nock stated her preference for the markets' permanent location is the Queen Street parking lot. The upgrades planned for the Queen Street parking lot are being done regardless of the location of the market.
  - Councilmember Oswald stated she thinks the Saturday morning downtown traffic is because of the Corner Bakery not necessarily the Farmer's Market. She recommended the relocation be on the grounds of the Historic Onancock School.
  - Councilmember Holdren supports the relocation being the Queen Street parking lot. Statistics have proven the farmer's market brings people into town.
  - Councilmember Marino is concerned the Town Council is putting the "cart before the horse." She thinks the upgrades to the Queen Street parking lot should be completed before the decision is made to allow for the lot to be the permanent location for the market.
  - Councilmember Fiege responded to Councilmember Marino's comment that if the decision is delayed until completion of the Queen Street parking lot is the Farmer's Market board has a grant on the table now and will run the risk of losing the grant.

Mayor Fosque allowed for public comments regarding the relocation of the Farmer's Market.

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**7) Public Comments**

- a. **Angela Faraguna** – Ms. Faraguna is a vendor at the Farmer’s Market and feels the market is valuable to the residents and businesses of Onancock. She supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- b. **Joel Simpson** – Mr. Simpson supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- c. **Glenn Smith** – Mr. Smith supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- d. **Donna Mareno** -Ms. Mareno supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- e. **Jim McGowan** - Mr. McGowan supports the relocation of the Farmer’s Market in the Queen Street parking lot. (see full statement attached)
- f. **Mark Sinclair** - Mr. Sinclair supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- g. **Maggie Grant** – Ms. Grant supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- h. **Maura Davis** – Ms. Davis supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- i. **John Fiege** –Mr. Fiege supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- j. **Toni Nelson** – Ms. Nelson would like to see the decision delayed after learning of the drainage issues in the Queen Street parking lot. She is not opposed to the Farmer’s Market being in the parking lot but thinks the other issues need to be resolved first.
- k. **John Simpkins** – Mr. Simpkins supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- l. **Linda Nolan** – Ms. Nolan supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- m. **Bill Kretzer** – Mr. Kretzer supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- n. **Tiara Tracy** – Ms. Tracy supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- o. **Dawn Simpson** – Ms. Simpson supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- p. **Sheila Sheppard Vera** - Ms. Vera supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- q. **Adrian Granstead**– Ms. Granstead supports the relocation of the Farmer’s Market in the Queen Street parking lot.
- r. **Joe Hill** – Mr. Hill thinks there might be a missed opportunity by not moving the Farmer’s Market to the Historic Onancock School.

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- s. **Laura McGowan** – Ms. McGowan stated there is not a lot of crossovers between the foot traffic at the Historic Onancock School and downtown.

Mayor Fosque shared that he has also received twenty-five emails from residents, business owner's and vendors in support of the relocation of the Farmer's Market in the Queen Street parking lot.

**Councilmember Holdren moved Town Council approve locating both the summer and winter markets in the Queen Street parking lot and authorize Town Manager Spuck and the police department to provide signage and enforce parking lot restrictions on Saturday mornings.**

**Councilmember Nock seconded the motion. A roll call vote was taken:**

- **Councilmember Grubb – aye**
- **Councilmember Fiege – aye**
- **Councilmember Holdren - aye**
- **Councilmember Marino – aye**
- **Councilmember Nock – aye**
- **Councilmember Oswald – nay**

**The motion carries with a 5-1 vote.**

**Council discussion**

- a. **Budget 2026 – Second Pass** – The presented budget was not changed. Town Council will vote on the budget at the May 19, 2025, meeting.
- b. **Fire Department Extractor** – Town Manager Spuck suggested the Onancock Volunteer Fire Department (OVFD) to submit three bids for review before voting on donating the money for the washer and dryer.
- c. **Discuss HOS Engineering Report** – Councilmember Marino stated the Town Council has been waiting six months for an engineering report. Town Manager Spuck asked the Town Council if they are willing to approve a loan for the repairs and upgrades required before spending \$50,000 for the engineering report. After council discussion, Town Manager Spuck will work on a financial plan to fund the repairs for the school that will be presented to the Town Council members.

**8) Committee Reports**

- a. **Planning Commission (Cindy Holdren)** – Chairperson Grier reported the Planning Commission met on April 8, 2025. The bylaws draft is still being reviewed by the town attorney. At the next Planning Commission meeting, the commissioners will

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begin updating the comprehensive plan. Councilmember Marino stated there is an open seat on the Planning Commission.

- b. **Economic Development Authority (EDA) (Lisa Fiege)** – Councilmember Fiege reported the EDA did not meet.
- c. **Personnel Committee (Lisa Fiege)** – Councilmember Fiege reported the Personnel Committee did not meet.

**9) Community Reports**

- a. **Onancock Main Street (OMS) (Lisa Fiege)** – Councilmember Fiege welcomed Michael Hartman to the OMS board. OMS submitted a Downtown Investment grant to Virginia Main Street. The scope of the grant is for façade improvements for existing downtown businesses. OMS plans to hire a consultant to work with businesses on how to keep the storefronts looking fresh while looking inviting to customers. OMS asked for money for the “Open for Business” program which would allow for digital display ads, public relations, and social media to promote the dedicated website page for the available commercial properties in town. The two finalists for uptown murals have been selected and the mosaic production for the new Welcome Center. Two seasonal rack cards are in production to be distributed in Welcome Centers throughout Virginia which will promote the entire town of Onancock.
- b. **Historic Onancock School (HOS) (Sarah Nock)** – Councilmember Nock introduced the new Executive Director of HOS, Corey Kavulich. Councilmember Nock commented to the irrigation well that was installed by the Performance Pavilion. The well was funded by HOS and permitted by DEQ and Accomack County. HOS is sponsoring the upcoming events:

- i. Field Day Fiesta – Saturday, May 3, 2025, from 11:00 AM – 3:00 PM.
- ii. Blooms and Brushes – Saturday, May 31, 2025, from 11:00 AM – 3:00 PM.
- iii. OBCA Ice Cream Social – Thursday, July 3, 2025, from 5:30 PM to 7:30 PM.

**10) Public Comments:**

- **Joe Devaney** – Mr. Devaney emailed a capital expenditure breakdown on the HOS that goes back fourteen years. He stated if you adjust that report for inflation, it should give an estimate of what the repairs will cost. This cost will come at taxpayer’s expense. (see full statement attached)

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- **Dana Simson** – Ms. Simson would like the option to opt-out of mosquito spraying. She discussed the chemistry of the spray and the effects on wildlife. She would like the spraying to stop for a period of 1-3 years.
- **Peter Holt** – Mr. Holt believes his beehives have died from the mosquito spraying. He thinks the town should pause on the spraying.
- **Glenn Smith** – Since Mr. Smith’s comments last month regarding the extractor for the OFVD, the County has purchased two additional extractors and are being stationed at the Painter Firehouse. OVFD should investigate having one stationed in their house. Mr. Smith also thinks mosquito spraying should be paused.
- **Mark Sinclair** –The former Executive Director was instrumental in the amount of money she raised for HOS. Mr. Sinclair stated one issue with getting larger donations is that foundations do not like to give money to non-profits when they do not own the building. This is why HOS came to the town for a loan because they exhausted all other avenues. There are multiple engineering reports available without spending the money for a new one. Mr. Sinclair supports the loan to help the school.

**11) Mayor’s Report** – Mayor Fosque took a two-day bus trip of southeastern Virginia with the Chesapeake Bay Group. The tour was about how run off is affecting the bay. The most interesting part of the trip was visiting HRSD SWIFT Research Center. SWIFT is the program that injects treated water back into the water table.

**12) Town Manager’s Report**

- a. **Financial** – see full report in the Town Council packet.
- b. **Manager’s Report** – Town Manager Spuck gave updates on the following projects:
  - i. **Street Sign Project** –New signs have been installed at two intersections. The next group will be around Town Square.
  - ii. **Liberty Street** – The paving was delayed but Town Manager Spuck is meeting with the contractor this week to discuss the scope of work.
  - iii. **HRSD Meter Replacement** – Town Manager Spuck met with the representative to discuss lead times on the meters and how to stage the switch out of meters.
  - iv. **Three-hour parking signs** – VDOT issued the land disturbance permits. Chief Williams is working on placement of the signs.
- c. **Police Report** – see full report in the Town Council packet.

**13) Town Councilmember comments –**

- a. **Councilmember Fiege** – Councilmember Fiege reminded Town Manager Spuck to forward the template for job performance evaluations and the job descriptions.

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- b. **Councilmember Grubb** – no comments.
- c. **Councilmember Holdren** – no comments.
  
- d. **Councilmember Marino** – Councilmember Marino asked if residents could opt-out of mosquito spraying. Mayor Fosque suggested adding the opt-out issue on next month's agenda for discussion.
- e. **Councilmember Nock** – no comments.
- f. **Councilmember Oswald** – no comments.

**14) Closed Session – None scheduled.**

**15) Adjourn** – Councilmember Fiege moved to adjourn the meeting. Councilmember Nock seconded the motion. The motion passed with a 6-0 vote. The meeting adjourned at 9:53 PM.

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Fletcher Fosque, Mayor

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Debbie Caton, Town Clerk

**From: James McGowan** jmcgowan23417@gmail.com  
**Subject: April 28, 2025 Onancock Town Council Agenda Item 6:  
Onancock Farmers Market**  
**Date: Apr 28, 2025 at 8:42:29 AM**  
**To: Fletcher Fosque** ffosque@onancock.com, **Omar Grubb**  
omar.grubb@onancock.com, **Cindy Holdren**  
choldren@onancock.com, **Joy Marino**  
jmarino@onancock.com, **Sarah Nock**  
Snock@onancock.com, **Oswald Maphis**  
moswald@onancock.com, **Lisa Fiege**  
lisa.fiege@onancock.com  
**Cc: Matt Spuck** matt.spuck@onancock.com, **Debbie Caton**  
debbie.caton@onancock.com

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**Dear Mayor Fosque and Town Council Members,**

**I've been an Onancock resident for nearly 35 years and an Onancock homeowner for 31 years. While I am a member of the Onancock Planning Commission since January 2025, I am writing today as a private citizen.**

**I am writing to support Town Council action tonight to allow the Onancock Summer and Winter Farmers Market, including the new Winter Market Building, to be permanently located in the Queen Street parking lot. The Onancock Farmers Market has been a wonderful economic and social asset for the Town, drawing hundreds of people to Onancock on Saturday mornings.**

**Visitors to the Farmers Market also shop at Onancock stores and eat at our restaurants. As Downtown Onancock has changed over the years, the Farmers Market has provided new vitality for residents and visitors. My wife and I shop at the market weekly and really enjoy the fresh produce, baked goods, eggs and meats grown by our local farmers. We also enjoy running into neighbors and friends and catching up on local**

news.

The relocation of the Farmers Market to the Town-owned Queen Street parking lot was requested in May 2023, almost two years ago. In January 2024, Onancock's planning consultant, Hill Studio, included the Farmers Market in the plan for the Queen Street Parking Lot. In September 2024, the Town agreed to administer a Virginia Department of Agriculture and Consumer Services (VDACS) grant to pay for the new Winter Market building. In October 2024, the Town Council voted unanimously to locate the Winter Market building in the Queen Street Parking Lot. In March 2025, Hill Studio delivered the final plan for the Queen Street Parking Lot, including the location of the Summer Farmers Market and the Winter Market building. The VDACS grant has been approved and additional private funds are available to pay for the Winter Market building. The project is ready for approval after two years and many committee meetings.

I would like to thank the Town Council, the Onancock Farmers Market and adjacent property owners for working together during the past two years to plan the relocation of the market, and for providing Onancock residents the opportunity to comment on the project. It has been a real

community effort and

I hope the Town Council approves relocation of the market tonight.

*Please include this written request in the this evening's Town Council meeting record.*

Sincerely yours,

Jim McGowan  
29 King Street  
Onancock, Virginia

**Joseph Devaney  
6 Queen Street  
Onancock, VA 23417  
April 28, 2025**

**Onancock Town Council  
Attn: Honorable Mayor and Council Members  
Town Hall  
15 North Street  
Onancock, VA 23417**

**Subject: Recommendation to Finance a Comprehensive Survey of the Historic  
Onancock School in FY 2026**

**Dear Mayor Fosque and Members of the Town Council,**

**I am writing to urge the Town Council to appropriate funds in the pending Fiscal Year 2026 budget for a comprehensive structural survey of the Historic Onancock School (HOS).**

**This survey is essential to ensure the building's preservation, public safety, and continued role as a community asset. Equally critical are the survey's findings and their usefulness to future governmental investments in or decisions about the property. This should be done with dollar-for-dollar offsets in the pending budget.**

**Built in 1921, the Historic Onancock School has served as an educational and cultural hub, evolving from a prior educational institution (1859) to the current community center managed by the Friends of Onancock School (FOS) under a lease with the Town.**

**However, the building's age and coastal exposure necessitate proactive maintenance to preserve its historic integrity, prevent costly repairs, and avoid health and safety issues during its use. This includes engineering and other surveys that are aligned with widely accepted practices for historic buildings in similar locations.**

**A comment made at your last meeting directly challenged the need for such a survey after a member of the public raised the topic. The comment noted that by virtue of prior surveys, we already know what is needed and implied that there's nothing to be gained by another survey now.**

**Simply put, that viewpoint does not reflect widely accepted standards for historic property management. Nor does it give the current Council Members or other Onancock governmental bodies involved in planning and economic development any up-to-date guidance on the fully-loaded, year-to-year obligations of owning the HOS.**

**The necessary next step with the Town's ownership of the school property is to define the actual situation and fulfill the obligations that you have accepted in representing the town and its taxpayers after deciding to own the HOS.**

**The last general survey of the HOS building that I could find occurred in 2011 – a Becker Morgan Group evaluation that projected costs of \$3.47M at that time. Converting those 2011 dollars to 2025 dollars is roughly equivalent to current total costs of \$4M for Onancock to address the recommended steps in the report and adding no other findings or recommendations. Meanwhile, the clock has ticked, the building has aged, and taxpayer liabilities have grown.**

**Leaving aside any the cost of any direct or indirect Onancock support to FOS, a major capital expenditure is potentially ahead of us. A simple 20-year \$4M loan taken today at 3.5% interest rate would lead to total taxpayer payments of \$5.6M over the life of the loan. Under the likely terms of such a loan, Onancock's annual payment would be \$281,344 for the Town or \$352 per real estate tax unit per year (n=800). [In lieu of a single annual payment for 20 years, a monthly payment schedule would be even more costly (roughly \$320,000 annually.)] Thus, over the life of such a loan, a taxpaying unit in Onancock would pay out between \$7,000 - \$8,000 - strictly for the HOS building and its needs as assessed 14 years ago – and before 11 serious weather events hit Accomack County and the HOS. These financial figures will be unsettling for many households among whom the median yearly income is \$57,500.**

**We also should consider how out of step Onancock's current approach is as an historic property owner if only to gain perspective. Take the National Park Service (NPS) and the National Trust for Historic Preservation management guidelines for properties that are highly relatable to the HOS. What do those bodies recommend:**

**1. Annual Condition Surveys:**

- **Conducted yearly by a preservation professional to inspect the brick facade, roof, windows, drainage, and interior features.**
- **Ensures public safety for high-traffic events and monitors moisture risks.**
- **Cost: \$1,000–\$5,000/year.**

**2. Comprehensive Structural Surveys:**

- Performed every 5 years by a structural engineer with historic preservation expertise, assessing the foundation, brickwork, roof, and recent upgrades.
- Uses tools like drones or moisture meters to evaluate settlement, mortar decay, or storm damage.
- Cost: \$10,000–\$30,000 (and may be critical for grant applications).

### 3. Event-Driven Surveys:

- Triggered by storms, renovations, or grant requirements, ensuring alignment with the Secretary of the Interior’s Standards for Rehabilitation.
- Cost: \$2,000–\$15,000 per event, often grant-funded.

### 4. Specialized Surveys:

- Conducted every 3–5 years for HVAC, electrical, and original features, protecting art studios and museum exhibits from coastal humidity.
- Cost: \$500–\$5,000 per survey.

**Note please that the frequency and scope of these evaluations does not follow a wait-til-it-breaks model. These routine surveys put front and center the principle that *if you bought it, you take care of it.***

**I respectfully recommend that the Town Council include in FY26 a comprehensive structural survey of the Historic Onancock School to provide for an accurate assessment of the situation. That survey should be conducted by a qualified structural engineer, and provide documentation to guide rehabilitation and funding applications and decisions on the school’s future, as others before me have suggested.**

**I am available to discuss this proposal or provide further details at your convenience.**

**Sincerely,**

**Joseph Devaney**

**Town of Onancock  
SPECIAL USE PERMIT**

Certain uses are not necessarily compatible with the uses traditionally associated with standard districts. If proper mitigating conditions are enacted along with the proposed exception. Such uses may be designated under special exemptions.

Associated uses are allowed in associated districts upon the issuance of a Special Use Permit.

**Project Location**

Street address: Town of Onancock Queen St. Parking Lot

Tax Map, Parcel ID, or GPIN: Tax Map# 85A2-25-3

Zoning Classification: B-1

Current Square Feet, # of Bedrooms, # of Bathrooms Approx. 11,500 sq'

**Proposed Land Use** (include detail of use, hours of operation, number of employees)

Open-air farmers and artisans market, operating Saturday mornings 6:30am to 1pm, May through November. Overseen by a paid market manager, and assisted by volunteers.

**Site Plan (dimensions from all property lines to the structure include parking and landscaping)**

See Attached for designated market area outlined in red.

Distance to:

North property line is 0'  
West property line is 0'  
South property line is 45'  
East property line is 60'

**Impact Study (traffic, noise, impact on adjacent property)**

During hours of operation there will be increased pedestrian conversation and low-volume music. A small (school-marm) hand-held bell is rung at opening (9am) and closing (12pm).

There will be between 250 to 500 people in the market area during hours of operation. This will most likely have a positive impact on adjacent and nearby businesses.

**Owner Information**

Firm Name: Onancock Farmers and Artisans market, Inc. Main Office No: 757.710.2023

Address: PO Box 495 Onancock, VA 23417

On-Site Supervisor: Theresa Van Dessel Cell: 757.694.5826

Business License #: 373 E-mail: onancockmarket@gmail.com

EIN: 47-4228592 SSN: \_\_\_\_\_

**Process Completion**

Check as they apply:

<input checked="" type="checkbox"/>	1	Form submitted and fee paid
<input checked="" type="checkbox"/>	2	Planning Commission review
<input type="checkbox"/>	3	Second Planning Commission Review (if denied)
<input type="checkbox"/>	4	Joint public hearing with Planning Commission and Town Council
<input type="checkbox"/>	5	Any conditions (detail below)
<input type="checkbox"/>	6	Duration and renewal (details below)
<input type="checkbox"/>	7	Need for utility connection

**Conditions or mitigation to Permit.**

Vendors will use a designated trash receptacle for their refuse, and will leave the lot as they found it.  
Management will instruct vendors who do not keep their vehicles with them, to park on Ames Street rather than in the lot.

## Duration and Renewal

1. All Special Use Permits terminate at the time of sale. All new owners must apply under the then-current ordinance.
2. For use as a short-term-rental, there is a three-year term, at which time the owner must reapply under the then-current ordinance.

The Special Use Permit is valid as long as the open-air market is overseen by the JOIC-3 Non-profit organization registered as Onancock Farmers and Artisans Market, Inc. And the organization is in good standing with the IRS and the SCC. (State Corporation Commission)

Applicant Signature

Applicant Name (print): Janet Fozque Date: May 1, 2025  
Applicant Signature: Janet Fozque

**For Town Use ONLY:**

### Permit Approval

I, \_\_\_\_\_, certify that the application and its submittals have been reviewed against current code and field verified and I approve the application for Accomack County to begin its building permit and inspection process.

Name: \_\_\_\_\_ Position Title: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Jurisdiction: \_\_\_\_\_

### Permit Denial

I, \_\_\_\_\_, certify that the application and its submittals have been reviewed against current code and field verified and I deny the application for the reasons detailed below.

Name: \_\_\_\_\_ Position Title: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Jurisdiction: \_\_\_\_\_



**A RESOLUTION TO ADOPT THE FISCAL YEAR 2026 BUDGET, FISCAL  
YEARS 2026-2030 CAPITAL IMPROVEMENT PLAN (CIP), AND  
CALENDAR YEAR 2025 TAX RATES & TO APPROPRIATE FUNDS**

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WHEREAS, it is the responsibility of the Town of Onancock Town Council to approve and control the Town's Fiscal Plan for the fiscal year 2026 and

WHEREAS, it is the responsibility of the Town of Onancock Town Council to set the tax rates for the calendar year 2025 and

WHEREAS, it is the responsibility of the Town of Onancock Town Council to adopt the Town's Capital Improvement Plan (CIP) covering the period from fiscal year 2026 to fiscal year 2030 and

WHEREAS, the notice of public hearing for the Budget and CIP was advertised in the April 18, 2025, and April 25, 2025, editions of the Eastern Shore Post per §15.2-2239 of the Code of Virginia, 1950, as amended and

WHEREAS, the Town of Onancock Town Council has received, reviewed, and adjusted the CIP for the fiscal years 2026 to 2030 received on March 24, 2025, and April 14, 2025, and

WHEREAS, the Town of Onancock Town Council has received, reviewed, and adjusted the Town Manager's Proposed Budget for the fiscal year 2026, received March 24 and April 14, 2025, and

WHEREAS, notices of public hearings were advertised in the April 18, 2025, and April 25, 2025, editions of the Eastern Shore Post per §15.2-2506 and §58.1-3321 of the Code of Virginia, 1950, as amended and

WHEREAS, the Town of Onancock Town Council has received comments on budget requests at the public hearing on the advertised budget, advertised tax rates, and advertised changes in user fees from citizens of the Town of Onancock at a Public Hearing held on April 28, 2025; and

WHEREAS, the Town of Onancock Town Council intends that town management shall adhere to the budgeted funds following the total budget presented by the Town Manager and adjusted by the Town of Onancock Town Council; therefore

IT IS RESOLVED, by the Town of Onancock Town Council this 19<sup>th</sup> day of May 2025, that the following tax rates and personal property tax relief rates for Calendar Year 2025 be, and are hereby, approved as outlined in **Table 1** below; and

BE IT FURTHER RESOLVED that the fiscal year 2026 Town of Onancock budget outlined in **Table 2** be, and is hereby, approved and appropriated effective July 1, 2025; and,

BE IT FURTHER RESOLVED that the FY26-FY30 Capital Improvements Program (CIP) be, and is hereby, approved as outlined in **Table 3** below; and,

BE IT FURTHER RESOLVED that the appropriations designated for Town capital projects and active grants shall not lapse at the end of the fiscal year but shall remain appropriations until the completion of the project or grant or until the Town of Onancock Town Council changes or eliminates the appropriation.

**TABLE 1  
CALENDAR YEAR 2025 TAX AND PERSONAL PROPERTY TAX RELIEF  
& UTILITY RATES**

**General Tax Rates:**

Real Estate and improvements on real estate & Mobile Homes-For General Town purposes.....	\$0.242 per \$100 of assessed valuation.
Personal Property and Machinery & Tools-For general Town Purposes excluding passenger cars, trucks, and motorcycles.....	\$2.29 per \$100 of assessed valuation.
Personal Property- For passenger cars, trucks, and motorcycles.....	\$1.80 per \$100 of assessed valuation.
Personal Property and Machinery & Tools-For Businesses (Tax Types CE, HE, FE, TP).....	\$0.000 per \$100 of assessed valuation.

**Personal Property Tax Relief**

Personal use vehicles valued at \$1,000 or less.....	100% relief of tax.
All other personal use vehicles (Relief applies to the first \$20,000 of value only).....	38% relief of tax.

**Utility Rates**

<b><u>Water Rates</u></b>	<b><u>Every Other Month (In Town / Out of Town)</u></b>
First 3,000 Gallons.....	\$34.05 (minimum) / \$37.46 (minimum)
Next 12,000 Gallons.....	\$.01687 / \$.01860 per Gallon
Over 15,000 Gallons.....	\$.00834 / \$.00920 per Gallon

Sewer Rates.....\$.01741 per Gallon

Garbage Pickup.....\$26.00 every other month

<b><u>Water Rates</u></b>	<b><u>Every Month (In Town / Out of Town)</u></b>
First 1,500 Gallons.....	\$17.03 (minimum) / \$18.73 (minimum)
Next 6,000 Gallons.....	\$.00844 / \$.0093 per Gallon
Over 7,500 Gallons.....	\$.00418 / \$.0046 per Gallon

Sewer Rates.....\$.01741 per Gallon

Garbage Pickup.....\$13.00 per Month

**TABLE 2  
TOWN OF ONANCOCK FISCAL YEAR 2026 BUDGET**

<b>2026 Budget</b>	
<b>Government Activities</b>	
Revenue	\$1,652,591
Use of Town Reserves	\$1,133,779
Expenditures	\$2,786,370
Net Change in Position	\$0
<b>Special Revenue (Grants)</b>	
Revenue	\$610,000
Use of Town Reserves	\$80,686
Expenditures	\$690,686
Net Change in Position	\$0
<b>Business Activities (Water &amp; Sewer)</b>	
Revenue	\$483,100
Use of Town Reserves	\$0
Expenditures	\$325,896
Debt Payments	\$157,204
Net Change in Position	\$0

**TABLE 3  
FISCAL YEAR 2026-2030 CAPITAL IMPROVEMENT PLAN SUMMARY**

	2026	2027	2028	2029	2030
<b>Description</b>					
Queen St. parking lot	\$399,250	\$0	\$0	\$0	\$0
Street lights downtown	\$274,500	\$274,500	\$0	\$0	\$0
Water Generator	\$75,000	\$0	\$0	\$0	\$0
Backhoe	\$90,000	\$0	\$0	\$0	\$0
Water department van	\$55,000	\$0	\$0	\$0	\$0
Interpretive signs	\$20,000	\$0	\$0	\$0	\$0
Benches/Trash/Alley lights	\$25,000	\$0	\$0	\$0	\$0
Street Signs	\$15,250				
Chief First Responder Truck	\$0	\$75,800	\$0	\$0	\$0
Building and St (250/dump)	\$0	\$68,000	\$0	\$0	\$0
Update Christmas Decorations for new Lights	\$0	\$75,000	\$0	\$0	\$0
Street lights uptown	\$0	\$0	\$237,900	\$0	\$0
Paving and Striping	\$0	\$100,000	\$100,000	\$100,000	\$100,000
<b>Total</b>	<b>\$954,000</b>	<b>\$593,300</b>	<b>\$337,900</b>	<b>\$100,000</b>	<b>\$100,000</b>

VOTING AYE:

VOTING NAY:

ABSTAINING:

ABSENT:

Witness this signature and seal.

I certify that the foregoing is a true and correct copy of the Resolution approved at the May 19, 2025, meeting of the Town of Onancock Town Council, Onancock, Virginia.

A COPY TESTE:

\_\_\_\_\_  
Fletcher Fosque, Mayor

Date: \_\_\_\_\_

# Town of Onancock 2025-2026 Budget

Public Hearing Held at 7 PM April 28, 2025

Resolution Vote for Adoption: May 19, 2025

		Budget 2026
Government Activities	Revenue	\$1,652,590
	Use of Town Reserves	\$1,133,779
	Expenditures	\$2,786,369
	Net	\$0
Special Revenue (Grants)	Revenue	\$610,000
	Use of Town Reserves	\$80,686
	Expenditures	\$690,686
	Net	\$0
Business Activities (Water)	Revenue	\$483,100
	Use of Town Reserves	\$0
	Expenditures	\$325,896
	Debt Payments	\$157,204
	Net	\$0
Town of Onancock	Revenue	\$2,745,688
	Use of Town Reserves	\$1,214,465
	Expenditures	\$3,802,950
	Debt Payments	\$157,204
	Net	\$0

The following Rates have been proposed for the fiscal year 2026 budget:

Meals Tax	5.5%
Transient Occupancy Tax	5.5%
Real Estate	\$ 0.2420
PPT - Vehicles	\$ 1.8000
PPT - All Other	\$ 2.2900

Water (every other month billing)	<u>In Town</u>	<u>Out of Town</u>
0 - 3,000 (Minimum)	\$ 34.05	\$ 37.46
3,001 - 15,000	\$ 0.01687	\$ 0.0186
>15,000	\$ 0.00834	\$ 0.0092

Garbage Collection/Every Other Month	\$ 26.00
--------------------------------------	----------

Water (monthly billing)	<u>In Town</u>	<u>Out of Town</u>
0 - 1,500 (Minimum)	\$ 17.03	\$ 18.73
1,501 - 7,500	\$ 0.0084	\$ 0.0093
>7,500	\$ 0.0042	\$ 0.0046

Garbage Collection/Month	\$ 13.00
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Sewer Rates	\$ 0.01741	\$ 0.01741
-------------	------------	------------

	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
<b>TOWN COUNCIL</b>						
Revenue	\$ -		\$ -	\$ -	\$ -	\$ -
Expenditures	\$ 56,949	(0%)	\$ 57,192	\$ 37,220	\$ 48,941	\$ 41,019
Net	\$ (56,949)	(0%)	\$ (57,192)	\$ (37,220)	\$ (48,941)	\$ (41,019)
<b>ADMINISTRATION</b>						
Revenue	\$ 2,407,318	29%	\$ 1,860,963	\$ 1,006,336	\$ 1,294,339	\$ 1,290,705
Expenditures	\$ 1,497,062	41%	\$ 1,060,858	\$ 364,588	\$ 417,532	\$ 454,530
Net	\$ 910,257	14%	\$ 800,105	\$ 641,748	\$ 876,807	\$ 836,175
<b>POLICE</b>						
Revenue	\$ 58,401	(4%)	\$ 61,000	\$ 61,899	\$ 123,546	\$ 149,093
Expenditures	\$ 540,006	20%	\$ 451,307	\$ 287,279	\$ 451,458	\$ 493,722
Net	\$ (481,605)	23%	\$ (390,307)	\$ (225,380)	\$ (327,912)	\$ (344,629)
<b>FIRE</b>						
Revenue	\$ 15,000	0%	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Expenditures	\$ 40,000	0%	\$ 40,000	\$ -	\$ 40,000	\$ 40,000
Net	\$ (25,000)	0%	\$ (25,000)	\$ 15,000	\$ (25,000)	\$ (25,000)
<b>DPW</b>						
Revenue	\$ 107,000	(6%)	\$ 113,500	\$ 72,557	\$ 95,091	\$ 96,162
Expenditures	\$ 446,233	3%	\$ 431,856	\$ 313,095	\$ 447,944	\$ 383,386
Net	\$ (339,233)	7%	\$ (318,356)	\$ (240,538)	\$ (352,853)	\$ (287,224)
<b>MARINA</b>						
Revenue	\$ 198,650	1%	\$ 197,089	\$ 138,613	\$ 206,711	\$ 234,439
Expenditures	\$ 206,120	(0%)	\$ 206,339	\$ 130,619	\$ 255,860	\$ 235,841
Net	\$ (7,470)	(19%)	\$ (9,250)	\$ 7,994	\$ (49,149)	\$ (1,402)
<b>WATER</b>						
Revenue	\$ 483,100	4%	\$ 462,400	\$ 322,179	\$ 562,640	\$ 566,060
Expenditures	\$ 483,100	4%	\$ 462,400	\$ 336,868	\$ 391,478	\$ 509,486
Net	\$ 0	(50%)	\$ 0	\$ (14,689)	\$ 171,162	\$ 56,574
<b>SEWER</b>						
Revenue	\$ -	0%	\$ -	\$ 519,859	\$ 818,826	\$ 752,198
Expenditures	\$ -	0%	\$ -	\$ 45,013	\$ 260,280	\$ 190,555
Net	\$ -	0%	\$ -	\$ 474,846	\$ 558,546	\$ 561,643
<b>GRANTS</b>						
Revenue	\$ 690,686	(63%)	\$ 1,877,500	\$ 85,680	\$ 571,083	\$ 1,112,453
Expenditures	\$ 690,686	(63%)	\$ 1,877,500	\$ 944,337	\$ 175,197	\$ 1,416,037
Net	\$ -	0%	\$ -	\$ (858,657)	\$ 395,886	\$ (303,584)
<b>TOTAL</b>						
Revenue	\$ 3,960,155	(14%)	\$ 4,587,452	\$ 2,222,123	\$ 3,687,236	\$ 4,216,110
Expenditures	\$ 3,960,155	(14%)	\$ 4,587,452	\$ 2,459,019	\$ 2,488,690	\$ 3,764,576
Net	\$ -	0%	\$ 0	\$ (236,896)	\$ 1,198,546	\$ 451,534

**Town of Onancock  
2026 Draft Budget**

**Town Council**

Account Descriptions	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
WAGES, TAXES & BENEFITS	\$ 15,549	0%	\$ 15,527	\$ 9,456	\$ 15,230	\$ 15,129
TOWN ATTORNEY	\$ 36,000	0%	\$ 36,000	\$ 24,000	\$ 24,000	\$ 18,000
ELECTION COSTS	\$ -	0%	\$ -	\$ -	\$ -	\$ 753
TRAVEL AND TRAINING	\$ 1,500	50%	\$ 1,000	\$ 220	\$ 695	\$ -
COMMUNITY PROMOTION	\$ -	0%	\$ -	\$ -	\$ -	\$ -
TOWN BEAUTIFICATION COMM	\$ -	0%	\$ -	\$ -	\$ -	\$ -
ES TOURISM-TOT SHARE	\$ -	0%	\$ -	\$ -	\$ 4,500	\$ 4,600
LIABILITY INSURANCE	\$ 3,900	(16%)	\$ 4,665	\$ 3,499	\$ 4,129	\$ 2,150
OFFICE SUPPLIES	\$ -	0%	\$ -	\$ 45	\$ 387	\$ 387
<b>Expenditures</b>	<b>\$ 56,949</b>	<b>(0%)</b>	<b>\$ 57,192</b>	<b>\$ 37,220</b>	<b>\$ 48,941</b>	<b>\$ 41,019</b>
<b>Net</b>	<b>\$ 56,949</b>	<b>(0%)</b>	<b>\$ 57,192</b>	<b>\$ 37,220</b>	<b>\$ 48,941</b>	<b>\$ 41,019</b>

Town of Onancock  
2026 Draft Budget

ADMINISTRATION

Account Descriptions	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
REAL PROPERTY-CURRENT	\$ 399,580	1%	\$ 394,748	\$ 376,618	\$ 404,380	\$ 379,753
REAL PROPERTY-DELINQUENT	\$ 20,000	11%	\$ 18,000	\$ 44,948	\$ 26,831	\$ 28,464
PUBLIC SERVICE-REAL	\$ 11,500	15%	\$ 10,000	\$ 12,434	\$ 11,278	\$ 3,799
PERSONAL PROPERTY-CURRENT	\$ 210,719	10%	\$ 191,316	\$ 166,215	\$ 185,823	\$ 183,797
PERSONAL PROPERTY-DELINQUENT	\$ 12,000	0%	\$ 12,000	\$ 20,683	\$ 38,438	\$ 15,056
PENALTIES	\$ 13,000	0%	\$ 13,000	\$ 7,616	\$ 20,674	\$ 7,703
LOCAL SALES TAX	\$ 90,000	0%	\$ 90,000	\$ 68,523	\$ 88,131	\$ 105,461
CONSUMERS UTILITY TAX	\$ 51,000	0%	\$ 51,000	\$ 36,305	\$ 55,290	\$ 50,339
BUSINESS LICENSE TAX	\$ 3,400	13%	\$ 3,000	\$ 2,923	\$ 8,511	\$ 3,465
VEHICLE TAX	\$ 29,000	12%	\$ 26,000	\$ 28,691	\$ 31,688	\$ 26,348
BANK STOCK TAXES	\$ 32,000	(3%)	\$ 33,000	\$ -	\$ 40,004	\$ 32,307
COMMUNICATION TAX	\$ 72,000	0%	\$ 72,000	\$ 42,293	\$ 64,787	\$ 71,938
TRANSIENT OCCUPANCY TAX (up to 5.5%)	\$ 24,000	(27%)	\$ 33,000	\$ 16,403	\$ 28,157	\$ 25,220
BUILDING/ZONING PERMITS	\$ 2,500	0%	\$ 2,500	\$ 575	\$ 2,340	\$ 2,100
MEALS TAX (up to 5.5%)	\$ 280,500	10%	\$ 255,000	\$ 169,429	\$ 267,156	\$ 255,108
MEALS & TRANSIENT LATE PENALTY	\$ -	0%	\$ -	\$ 924	\$ 363	\$ 3,722
RENTAL OF PROPERTY	\$ 12,240	0%	\$ 12,240	\$ 9,918	\$ 12,097	\$ 13,164
WATER TOWER RENTAL INCOME	\$ 6,850	0%	\$ 6,850	\$ -	\$ -	\$ 6,850
LITTER CONTROL GRANT	\$ 1,750	40%	\$ 1,250	\$ 1,838	\$ 6,123	\$ 2,723
VA COMM FOR THE ARTS	\$ 1,500	0%	\$ 1,500	\$ -	\$ -	\$ 3,000
LOAN AND GRANTS PROCEEDS	\$ -	0%	\$ -	\$ -	\$ 2,268	\$ 68,100
REAL PROPERTY-DELINQUENT	\$ 1,133,779	0%	\$ 634,560	\$ -	\$ -	\$ 2,288
TRANSFERS IN (OMS, CIP, VA250, H20)	\$ 2,407,318	29%	\$ 1,860,963	\$ 1,006,336	\$ 1,294,339	\$ 1,290,705
<b>Total Revenue</b>				\$ -	\$ 122,460	
PAYROLL CLEARING	\$ -	0%	\$ -	\$ -	\$ -	\$ -
ADMINISTRATION WAGES	\$ 176,780	19%	\$ 148,914	\$ 96,254	\$ 141,414	\$ 129,205
OVER-TIME COMPENSATION	\$ 1,500	0%	\$ -	\$ -	\$ -	\$ -
FICA	\$ 13,524	19%	\$ 11,392	\$ 6,964	\$ 10,211	\$ 9,276
RETIREMENT-VRS	\$ 25,191	21%	\$ 20,833	\$ 16,772	\$ 19,450	\$ 17,516
HOSPITALIZATION	\$ 23,126	45%	\$ 15,953	\$ 10,635	\$ 15,892	\$ 17,684
LIFE INSURANCE	\$ 2,652	33%	\$ 1,995	\$ 1,184	\$ 1,875	\$ 1,787
SUTA	\$ 696	201%	\$ 231	\$ 19	\$ 22	\$ 58
VACORP	\$ 1,061	35%	\$ 786	\$ 394	\$ 497	\$ 565

Town of Onancock  
2026 Draft Budget

ADMINISTRATION

Account Descriptions	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
LEGAL AND COLLECTION FEES	\$ 5,500	0%	\$ 5,500	\$ -	\$ 11,375	\$ -
AUDIT SERVICE	\$ 27,000	9%	\$ 24,861	\$ 23,500	\$ 24,500	\$ 24,500
BANK PROCESSING FEES	\$ 3,300	(8%)	\$ 3,600	\$ 6,075	\$ 2,605	\$ 2,659
ACCOUNTING SERVICES	\$ -	0%	\$ -	\$ -	\$ -	\$ -
CREDIT CARD FEES	\$ 22,000	(4%)	\$ 23,000	\$ 12,410	\$ 23,166	\$ 12,842
PAYROLL PROCESSING FEES	\$ 9,500	8%	\$ 8,802	\$ 6,962	\$ 9,474	\$ 6,798
TEMP SERVICES	\$ -	0%	\$ -	\$ -	\$ -	\$ -
PROFESSIONAL DEVELOPMENT	\$ 4,000	(57%)	\$ 9,300	\$ 2,475	\$ 3,629	\$ 1,099
SOFTWARE SUBSCRIPTIONS	\$ 36,000	13%	\$ 32,000	\$ 32,466	\$ 35,245	\$ 27,493
SOFTWARE SUPPORT	\$ 12,000	0%	\$ 12,000	\$ 6,000	\$ 6,052	\$ 16,043
VEHICLE REPAIR	\$ -	0%	\$ -	\$ -	\$ -	\$ -
OFFICE EQUIPMENT	\$ 4,000	(16%)	\$ 4,750	\$ 4,320	\$ 3,893	\$ 8,549
PRINTING-AUTO DECALS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
ADVERTISING	\$ 5,500	(8%)	\$ 6,000	\$ 7,473	\$ 8,392	\$ 12,324
POSTAGE	\$ 3,200	45%	\$ 2,200	\$ 2,408	\$ 2,434	\$ 2,021
TELEPHONE	\$ 4,500	13%	\$ 4,000	\$ 4,851	\$ 6,804	\$ 4,976
PROPERTY INSURANCE	\$ 2,250	(25%)	\$ 2,987	\$ 2,241	\$ 1,983	\$ 684
VEHICLE INSURANCE	\$ 330	(25%)	\$ 438	\$ 329	\$ -	\$ -
GENERAL LIABILITY INSURANCE	\$ 3,800	13%	\$ 3,368	\$ 2,529	\$ 2,333	\$ 3,416
WORKERS COMP	\$ 525	(13%)	\$ 603	\$ 452	\$ 412	\$ 54
TRAVEL	\$ 577	(42%)	\$ 1,000	\$ -	\$ 460	\$ -
DUES & MEMBERSHIP	\$ 1,150	(62%)	\$ 3,000	\$ 545	\$ 3,155	\$ 1,086
OFFICE SUPPLIES	\$ 9,000	0%	\$ 9,000	\$ 8,784	\$ 5,359	\$ 9,483
BANK	\$ -	0%	\$ -	\$ -	\$ -	\$ -
HOS - PROPERTY INSURANCE	\$ 6,400	(35%)	\$ 9,783	\$ 6,382	\$ 8,658	\$ 5,954
CULTURAL ENRICHMENT	\$ 3,000	0%	\$ 3,000	\$ 1,000	\$ -	\$ 3,041
MISCELLANEOUS	\$ 2,500	0%	\$ 2,500	\$ 4,039	\$ 14,971	\$ 110
WEBSITE & PRINTING	\$ 3,000	(25%)	\$ 4,000	\$ 3,049	\$ 44	\$ 13,430
PARADES/EVENTS	\$ 4,000	(33%)	\$ 6,000	\$ 3,070	\$ 284	\$ 1,996
EMPLOYEE WELFARE	\$ 500	0%	\$ 500	\$ 474	\$ 581	\$ 414
CAPITAL IMPROVEMENTS	\$ 954,000	65%	\$ 577,060	\$ 60,056	\$ -	\$ 2,945
CONTINGENCY	\$ 5,000	(17%)	\$ 6,000	\$ 3,691	\$ 600	\$ 3,800
TOWN MASTER PLAN	\$ -	0%	\$ -	\$ 771	\$ 2,622	\$ 66,391
MAIN STREET GRANT MATCH	\$ 45,000	(22%)	\$ 57,500	\$ -	\$ 18,915	\$ 19,571
HOLIDAY DECORATIONS	\$ 10,000	0%	\$ 10,000	\$ 4,897	\$ 10,654	\$ 7,844
MAIN STREET PARTNERSHIP	\$ 15,000	(40%)	\$ 25,000	\$ 21,117	\$ 19,571	\$ 18,915

**Town of Onancock  
2026 Draft Budget**

**ADMINISTRATION**

Account Descriptions	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
SAIL 250	\$ 50,000	1567%	\$ 3,000	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 1,497,062</b>	<b>41%</b>	<b>\$ 1,060,857</b>	<b>\$ 364,588</b>	<b>\$ 417,532</b>	<b>\$ 454,530</b>
<b>Net</b>	<b>\$ 910,257</b>	<b>(54%)</b>	<b>\$ 1,972,800</b>	<b>\$ 632,922</b>	<b>\$ 693,650</b>	<b>\$ 779,855</b>

**Town of Onancock  
2026 Draft Budget**

Account Descriptions	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
<b>POLICE DEPARTMENT</b>						
TRAFFIC FINES	\$ 22,000	47%	\$ 15,000	\$ 20,508	\$ 3,722	\$ 13,055
LAW ENFORCEMENT 599 FUNDS	\$ 32,401	(5%)	\$ 34,000	\$ 35,698	\$ 43,468	\$ 45,938
HIGHWAY SAFETY GRANT	\$ 4,000	0%	\$ 4,000	\$ 5,693	\$ 8,256	\$ 2,700
LOAN AND GRANTS PROCEEDS	\$ -	0%	\$ -	\$ -	\$ 68,100	\$ 87,400
DCJS OVERTIME GRANT	\$ -	0%	\$ 8,000	\$ -	\$ -	\$ -
<b>Revenue</b>	\$ 58,401	(4%)	\$ 61,000	\$ 61,899	\$ 123,546	\$ 149,093
<b>POLICE WAGES</b>						
OVER-TIME COMPENSATION	\$ 299,912	23%	\$ 243,602	\$ 161,738	\$ 238,875	\$ 262,272
FICA	\$ 12,000	(57%)	\$ 28,000	\$ 7,045	\$ 40,845	\$ 12,608
RETIREMENT-VRS	\$ 22,943	23%	\$ 18,636	\$ 12,912	\$ 20,791	\$ 21,346
HOSPITALIZATION	\$ 42,737	25%	\$ 34,080	\$ 19,494	\$ 31,349	\$ 35,441
LIFE INSURANCE	\$ 42,048	49%	\$ 28,152	\$ 21,608	\$ 26,954	\$ 23,370
VACORP	\$ 4,499	38%	\$ 3,264	\$ 1,917	\$ 27,773	\$ 3,434
SUTA	\$ 916	72%	\$ 532	\$ 44	\$ 80	\$ 64
COURT COSTS	\$ 740	36%	\$ 544	\$ -	\$ -	\$ -
TRAINING	\$ 750	0%	\$ 750	\$ 200	\$ -	\$ -
NEW OFFICER TRAINING AND TRAVEL	\$ 4,000	0%	\$ 4,000	\$ -	\$ 2,397	\$ 2,304
VEHICLE REPAIR	\$ 18,000	0%	\$ -	\$ -	\$ -	\$ 17,716
COMPUTER MAINTENANCE	\$ 4,000	0%	\$ 4,000	\$ 2,130	\$ 6,067	\$ 6,333
TELEPHONE SERVICES	\$ 4,500	0%	\$ 4,500	\$ 6,290	\$ 1,127	\$ 30
LINE OF DUTY ACT	\$ 3,000	0%	\$ 3,000	\$ 1,773	\$ 2,970	\$ 2,818
VEHICLE INSURANCE	\$ 3,200	(3%)	\$ 3,304	\$ 2,478	\$ 3,193	\$ 2,193
WORKERS COMP	\$ 2,600	(22%)	\$ 3,337	\$ 2,503	\$ 2,222	\$ 2,215
TRAVEL	\$ 7,500	(23%)	\$ 9,697	\$ 6,317	\$ 7,359	\$ 6,869
OFFICE SUPPLIES	\$ 500	0%	\$ 500	\$ -	\$ 164	\$ 102
CAMERAS ANNUAL COSTS	\$ 4,000	7%	\$ 3,750	\$ 3,841	\$ 2,527	\$ 2,639
VEHICLE FUEL	\$ 16,500	0%	\$ 16,500	\$ 16,751	\$ 1,899	\$ 7,420
UNIFORMS	\$ 14,000	17%	\$ 12,000	\$ 6,625	\$ 11,728	\$ 10,649
ANIMAL POPULATION CONTROL	\$ 5,000	67%	\$ 3,000	\$ 521	\$ 2,484	\$ 5,207
POLICE SUPPLIES	\$ -	0%	\$ 500	\$ -	\$ -	\$ 372
POLICE MESSENGER MAINTENANCE (VCIN)	\$ 7,000	17%	\$ 6,000	\$ 3,261	\$ 7,546	\$ 6,031
POLICE CAR PAYMENTS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>	\$ 19,660	0%	\$ 19,660	\$ 9,831	\$ 13,108	\$ 62,289
<b>Net</b>	\$ 540,006	20%	\$ 451,307	\$ 287,279	\$ 451,458	\$ 493,722
	\$ (481,605)	23%	\$ (390,307)	\$ (225,380)	\$ (327,912)	\$ (344,629)

FIRE DEPARTMENT  
FIRE PROGRAM FUNDS

	\$ 15,000	0% \$	15,000 \$	15,000 \$	15,000 \$	15,000 \$
Revenue	\$ 15,000	0% \$	15,000 \$	15,000 \$	15,000 \$	15,000 \$

CONTRIBUTION TO FIRE COMPANY  
FIRE PROGRAMS FUNDING

	\$ 25,000	0% \$	25,000 \$	- \$	25,000 \$	25,000 \$
	\$ 15,000	0% \$	15,000 \$	- \$	15,000 \$	15,000 \$
Expenditures	\$ 40,000	0% \$	40,000 \$	- \$	40,000 \$	40,000 \$

Net

	\$ (25,000)	0% \$	(25,000) \$	15,000 \$	(25,000) \$	(25,000) \$
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## Town of Onancock 2026 Draft Budget

Account Descriptions	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
<b>Department of Public Works</b>						
GRASS CUTTING	-	0%	4,500 \$	4,500 \$	4,515 \$	2,250
TRASH REVENUE	107,000	(2%)	109,000 \$	68,057 \$	90,576 \$	93,912
<b>Revenue</b>	<b>107,000</b>	<b>(6%)</b>	<b>113,500 \$</b>	<b>72,557 \$</b>	<b>95,091 \$</b>	<b>96,162</b>
<b>Revenue</b>						
BUILDING & ROADS WAGES	52,832	3%	51,293 \$	35,387 \$	54,547 \$	53,087
OVER-TIME COMPENSATION	6,000	0%	6,000 \$	9,396 \$	5,900 \$	8,942
FICA	4,042	3%	3,924 \$	3,426 \$	4,624 \$	4,858
RETIREMENT-VRS	7,529	5%	7,176 \$	5,599 \$	6,970 \$	5,836
HOSPITALIZATION	10,512	12%	9,384 \$	6,256 \$	9,348 \$	1,118
LIFE INSURANCE	792	15%	687 \$	408 \$	615 \$	9,348
SUTA	740	444%	136 \$	11 \$	18 \$	613
VACORP	317	17%	271 \$	135 \$	252 \$	187
VEHICLE REPAIR	7,500	114%	3,500 \$	5,825 \$	3,569 \$	3,545
TRASH COLLECTION	106,500	(0%)	107,000 \$	79,028 \$	103,706 \$	88,841
ELECTRIC SERVICE	46,000	5%	44,000 \$	31,286 \$	6,894 \$	43,392
HEATING OIL	4,000	0%	4,000 \$	-	-	-
PROPERTY INSURANCE	650	(51%)	1,338 \$	633 \$	415 \$	625
AUTO INSURANCE	350	(20%)	437 \$	328 \$	296 \$	290
WORKER'S COMP INSURANCE	2,500	203%	825 \$	2,486 \$	307 \$	566
STREET REPAIR	20,000	0%	20,000 \$	24,357 \$	32,516 \$	11,507
JANITORIAL SUPPLIES	500	0%	500 \$	213 \$	999 \$	408
CLEANING SERVICES	3,200	(24%)	4,200 \$	900 \$	3,914 \$	3,900
REPAIRS AND MAINTENANCE	19,000	(21%)	24,000 \$	2,641 \$	27,319 \$	20,711
VEHICLE FUEL	4,500	13%	4,000 \$	4,256 \$	7,007 \$	9,481
SMALL EQUIPMENT REPAIR & MAINT.	5,000	11%	4,500 \$	8,636 \$	763 \$	1,652
UNIFORMS	1,000	(67%)	3,000 \$	336 \$	182 \$	-
CAN LINERS	947	(37%)	1,500 \$	611 \$	1,569 \$	1,221
SAFETY/STREET SIGNS	2,000	0%	2,000 \$	96 \$	1,554 \$	814
CAPITAL EXPENDITURES	-	0%	-	1,614 \$	82,301 \$	-
EQUIPMENT PAYMENTS	21,392	0%	21,392 \$	19,677 \$	-	13,822
BLACKSMITH SHOP	-	0%	150 \$	113 \$	93 \$	99
<b>Expenditures</b>	<b>327,802</b>	<b>1%</b>	<b>325,213 \$</b>	<b>243,654 \$</b>	<b>355,678 \$</b>	<b>284,863</b>
<b>Net</b>	<b>(220,802)</b>	<b>4%</b>	<b>(211,713) \$</b>	<b>(171,097) \$</b>	<b>(260,587) \$</b>	<b>(188,701)</b>
<b>Parts &amp; Landscaping</b>						
PARKS & LANDSCAPING WAGES	46,233	3%	44,881 \$	30,174 \$	22,323 \$	44,749
OVERTIME	6,000	0%	6,000 \$	3,741 \$	3,504 \$	5,256

**Town of Onancock  
2026 Draft Budget**

Account Descriptions	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
CUTTING GRASS CONTRACT	\$ -	0%	\$ -	\$ -	\$ -	\$ -
FICA	\$ 3,537	3%	\$ 3,433	\$ 2,594	\$ 1,976	\$ 3,825
RETIREMENT	\$ 7,579	20%	\$ 6,279	\$ 4,462	\$ 2,805	\$ 5,653
MEDICAL	\$ 10,512	12%	\$ 9,384	\$ 6,256	\$ 5,456	\$ 418
LIFE	\$ 792	32%	\$ 601	\$ 358	\$ 275	\$ 8,569
SUTA	\$ 148	9%	\$ 136	\$ 11	\$ 14	\$ 537
VACORP	\$ 317	34%	\$ 237	\$ 117	\$ 100	\$ 165
VEHICLE REPAIR	\$ 1,000	0%	\$ 1,000	\$ -	\$ 780	\$ 86
ELECTRIC SERVICES	\$ -	0%	\$ -	\$ 1,869	\$ 30,422	\$ 4,296
PROPERTY INSURANCE	\$ 190	(36%)	\$ 295	\$ 222	\$ 185	\$ 196
AUTO INSURANCE	\$ 1,500	(5%)	\$ 1,571	\$ 1,178	\$ 1,312	\$ 1,043
WORKER'S COMP INSURANCE	\$ 825	0%	\$ 825	\$ -	\$ 348	\$ 17
REPAIR & MAINTENANCE	\$ 4,500	(25%)	\$ 6,000	\$ 666	\$ 3,962	\$ 3,263
VEHICLE FUEL	\$ 4,000	60%	\$ 2,500	\$ 2,392	\$ 2,976	\$ 2,541
SMALL TOOLS & EQUIPMENT	\$ 4,348	74%	\$ 2,500	\$ 3,695	\$ 1,438	\$ 2,548
PARKS-PLANTINGS & LANDSCAPING	\$ 6,000	100%	\$ 3,000	\$ 178	\$ 2,217	\$ 7,963
TREE BOARD AND BEAUTIFICATION	\$ 6,000	100%	\$ 3,000	\$ 1,600	\$ 292	\$ -
MOSQUITO CONTROL	\$ 8,500	0%	\$ 8,500	\$ 4,928	\$ 6,881	\$ 7,398
WEED CONTROL	\$ 6,500	0%	\$ 6,500	\$ 5,000	\$ 5,000	\$ -
Expenditures	\$ 118,431	11%	\$ 106,643	\$ 69,441	\$ 92,266	\$ 98,523
DPW - Net	\$ (339,233)	7%	\$ (318,356)	\$ (240,538)	\$ (352,853)	\$ (287,224)

Town of Onancock  
2026 Draft Budget

Account Descriptions	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
<b>Marina</b>						
BOAT DOCKAGE FEES-MONTHLY	\$ -	0%	\$ -	\$ 450	\$ 650	\$ 600
BOAT DOCKAGE FEES-TRANSIENT	\$ 68,000	1%	\$ 67,589	\$ 50,818	\$ 71,536	\$ 85,540
PARKING FEE	\$ 150	#DIV/0!	\$ -	\$ 187	\$ 232	\$ 671
PARKING FEE - ANNUAL	\$ -	0%	\$ -	\$ -	\$ -	\$ -
WHARF GASOLINE SALES	\$ 114,000	1%	\$ 113,000	\$ 78,011	\$ 121,932	\$ 132,506
WHARF-OTHER	\$ 8,500	0%	\$ 8,500	\$ 4,257	\$ 4,971	\$ 5,552
WHARF ELECTRIC	\$ 8,000	0%	\$ 8,000	\$ 4,890	\$ 7,390	\$ 9,570
WHARF-GRANTS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
<b>Revenue</b>	\$ 198,650	1%	\$ 197,089	\$ 138,613	\$ 206,711	\$ 234,439
MARINA WAGES	\$ 69,000	3%	\$ 67,000	\$ 39,328	\$ 68,101	\$ 71,167
OVER-TIME COMPENSATION	\$ -	0%	\$ -	\$ 5	\$ 596	\$ (531)
PART-TIME COMPENSATION	\$ -	0%	\$ -	\$ -	\$ -	\$ -
FICA	\$ 5,279	3%	\$ 5,126	\$ 3,141	\$ 5,267	\$ 5,482
RETIREMENT	\$ -	0%	\$ -	\$ -	\$ 3,465	\$ 18
HOSPITALIZATION	\$ -	0%	\$ -	\$ -	\$ -	\$ 779
LIFE INSURANCE	\$ -	0%	\$ 469	\$ -	\$ 301	\$ -
SUTA	\$ -	0%	\$ 136	\$ 17	\$ 97	\$ 54
VACORP	\$ -	0%	\$ 185	\$ -	\$ 99	\$ -
SQUARE CC FEES	\$ 7,000	22%	\$ 5,750	\$ 4,987	\$ 5,732	\$ 7,554
VEHICLE GAS/REPAIR	\$ 1,000	100%	\$ 500	\$ 681	\$ 296	\$ 1,967
ELECTRIC SERVICES	\$ 6,500	18%	\$ 5,500	\$ 4,882	\$ 4,727	\$ 2,371
TELEPHONE	\$ 700	0%	\$ 700	\$ 418	\$ 334	\$ 652
PROPERTY INSURANCE	\$ 391	(27%)	\$ 537	\$ 403	\$ 449	\$ 357
AUTO INSURANCE	\$ 350	(14%)	\$ 407	\$ 306	\$ 288	\$ 271
WORKER'S COMP INSURANCE	\$ 1,500	(16%)	\$ 1,780	\$ 1,335	\$ 1,004	\$ 1,269
OFFICE SUPPLIES	\$ 400	60%	\$ 250	\$ 372	\$ 2,663	\$ 1,440
WHARF JANITORIAL SUPPLIES	\$ 1,000	(50%)	\$ 2,000	\$ 386	\$ 1,699	\$ 1,119
REPAIR & MAINTENANCE	\$ 3,500	0%	\$ 3,500	\$ 873	\$ 7,597	\$ 15,240
COST OF GAS/DIESEL SALES	\$ 86,000	(1%)	\$ 87,000	\$ 58,885	\$ 104,223	\$ 108,984
GOLF CARTS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
MISC.	\$ -	0%	\$ -	\$ -	\$ 6,829	\$ -
ADVERTISING & DUES	\$ 15,000	(12%)	\$ 17,000	\$ 9,800	\$ 17,393	\$ 8,048
RENT	\$ 8,500	0%	\$ 8,500	\$ 4,800	\$ 8,200	\$ 9,600
CAPITAL IMPROVEMENTS	\$ -	0%	\$ -	\$ -	\$ 16,500	\$ -
<b>Expenditures</b>	\$ 206,120	(0%)	\$ 206,339	\$ 130,619	\$ 255,860	\$ 235,841
<b>Net</b>	\$ (7,470)	(19%)	\$ (9,250)	\$ 7,994	\$ (49,149)	\$ (1,402)
<b>Fuel</b>	\$ 28,000	\$	\$ 26,000	\$ 19,126	\$ 17,709	\$ 23,522

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Town of Onancock  
2026 Draft Budget

Account Descriptions	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
<b>Water</b>						
WATER CHARGES	\$ 464,100	3%	\$ 450,000	\$ 305,820	\$ 548,375	\$ 520,241
WATER INSTALLATION FEES	\$ 7,000	1%	\$ 6,900	\$ 7,000	\$ 1,500	\$ 33,300
WATER & SEWER PENALTIES	\$ 12,000	118%	\$ 5,500	\$ 9,359	\$ 12,765	\$ 12,519
	\$ 483,100	4%	\$ 462,400	\$ 322,179	\$ 562,640	\$ 566,060
<b>Revenue</b>						
WATER DEPT WAGES	\$ 90,912	(12%)	\$ 103,800	\$ 69,620	\$ 91,942	\$ 101,563
OVER-TIME COMPENSATION	\$ 6,000	0%	\$ 6,000	\$ 6,059	\$ 5,908	\$ 8,386
FICA	\$ 6,955	(12%)	\$ 7,941	\$ 5,790	\$ 7,485	\$ 8,324
RETIREMENT	\$ 12,955	(11%)	\$ 14,522	\$ 9,980	\$ 9,553	\$ 13,800
HOSPITALIZATION	\$ 18,922	(12%)	\$ 21,583	\$ 14,389	\$ 21,383	\$ 21,500
LIFE INSURANCE	\$ 1,364	(2%)	\$ 1,391	\$ 826	\$ -	\$ 1,335
SUTA/VACORP	\$ 729	83%	\$ 388	\$ 23	\$ 35	\$ 28
WORKER'S COMP INSURANCE	\$ -	0%	\$ 1,502	\$ 1,127	\$ 332	\$ 1,052
TRAINING & TRAVEL	\$ 500	(88%)	\$ 4,000	\$ 46	\$ 279	\$ 56
VEHICLE REPAIR	\$ 2,500	233%	\$ 750	\$ 1,280	\$ -	\$ 16
REPAIR & MAINTENANCE SVC	\$ 26,000	0%	\$ 26,000	\$ 44,188	\$ 53,894	\$ 22,136
AUTO INSURANCE	\$ 430	3%	\$ 419	\$ 314	\$ 185	\$ 278
WATER LEAD COPPER TESTING	\$ -	0%	\$ -	\$ -	\$ -	\$ 1,230
PRINTING UTILITY BILLS	\$ 250	0%	\$ 250	\$ -	\$ -	\$ -
ADVERTISING	\$ 250	0%	\$ 250	\$ -	\$ -	\$ -
ELECTRIC SERVICES	\$ 17,000	17%	\$ 14,500	\$ 11,099	\$ 15,360	\$ 12,694
POSTAGE	\$ 3,000	200%	\$ 1,000	\$ 2,213	\$ 901	\$ 2,591
TELEPHONE	\$ 600	#DIV/0!	\$ -	\$ -	\$ -	\$ -
PROPERTY INSURANCE	\$ 7,000	(3%)	\$ 7,245	\$ 5,434	\$ -	\$ 171
CAPITAL EXPENDITURES	\$ 1,000	0%	\$ 1,000	\$ -	\$ -	\$ 120,348
DUES & MEMBERSHIPS	\$ 5,500	67%	\$ 3,300	\$ 5,577	\$ 2,169	\$ 2,586
HEALTH DEPARTMENT FEES	\$ -	0%	\$ -	\$ 1,118	\$ 2,157	\$ -
OFFICE SUPPLIES	\$ 19,750	0%	\$ 19,750	\$ -	\$ -	\$ -
TANK REPAIR & MAINTENANCE	\$ 2,500	14%	\$ 2,200	\$ 1,944	\$ 1,890	\$ -
VEHICLE FUEL	\$ 500	#DIV/0!	\$ -	\$ -	\$ -	\$ -
UNIFORMS	\$ 2,500	0%	\$ 2,500	\$ 455	\$ 3,413	\$ 5,662
LAB SUPPLIES	\$ 20,000	(33%)	\$ 30,000	\$ 7,928	\$ 12,565	\$ 18,966
PURIFICATION SUPPLIES	\$ -	0%	\$ -	\$ -	\$ -	\$ -
EMERGENCY REPAIRS	\$ 6,000	(25%)	\$ 8,000	\$ 4,000	\$ 1,725	\$ 6,602
OUTSIDE CONSULTANTS	\$ 3,000	0%	\$ 3,000	\$ 55	\$ 3,098	\$ -
SMALL TOOLS & EQUIPMENT	\$ -	0%	\$ -	\$ -	\$ -	\$ -
PROPERTY INSURANCE	\$ 55,900	0%	\$ 55,900	\$ 41,925	\$ 55,900	\$ 55,900
INTEREST - BOND - WATER - USDA 1070	\$ 1,668	0%	\$ 1,668	\$ 1,842	\$ 1,668	\$ 2,456
INTEREST - BOND - WATER - USDA 47	\$ 99,636	0%	\$ 99,636	\$ 99,636	\$ 99,636	\$ 99,637
INTEREST - BOND - WATER - VRA 3114	\$ -	0%	\$ -	\$ -	\$ -	\$ -
INTEREST EXPENSE	\$ 69,779	192%	\$ 23,895	\$ -	\$ -	\$ -
TRANSFER TO RESERVE	\$ 483,100	4%	\$ 482,400	\$ 336,868	\$ 391,478	\$ 509,486
<b>Expenditures</b>						
<b>Net</b>	\$ 0	(50%)	\$ 0	\$ (14,689)	\$ 171,162	\$ 56,574

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## Town of Onancock 2026 Draft Budget

Account Descriptions	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
<b>Sewer</b>						
SEWER CHARGES	\$ -	0%	\$ -	\$ 516,459	\$ 817,626	\$ 748,798
SEWER INSTALLATION FEES	\$ -	0%	\$ -	\$ 3,400	\$ 1,200	\$ 3,400
<b>Revenue</b>	\$ -	0%	\$ -	\$ 519,859	\$ 818,826	\$ 752,198
SEWER DEPT WAGES	\$ -	0%	\$ -	\$ -	\$ 999	\$ -
OVER-TIME COMPENSATION	\$ -	0%	\$ -	\$ -	\$ -	\$ -
FICA	\$ -	0%	\$ -	\$ -	\$ 78	\$ -
RETIREMENT	\$ -	0%	\$ -	\$ -	\$ -	\$ -
HOSPITALIZATION	\$ -	0%	\$ -	\$ -	\$ -	\$ -
LIFE INSURANCE	\$ -	0%	\$ -	\$ -	\$ -	\$ -
SUTA	\$ -	0%	\$ -	\$ -	\$ -	\$ -
WORKER'S COMP INSURANCE	\$ -	0%	\$ -	\$ -	\$ -	\$ -
VACORP	\$ -	0%	\$ -	\$ -	\$ -	\$ -
TRAINING	\$ -	0%	\$ -	\$ -	\$ -	\$ -
VEHICLE REPAIR	\$ -	0%	\$ -	\$ -	\$ -	\$ -
AUTO INSURANCE	\$ -	0%	\$ -	\$ -	\$ -	\$ -
COLL.REPAIR/MAINTENANCE PLANT	\$ -	0%	\$ -	\$ 44,102	\$ 250,490	\$ 95,318
MEMBRANE REPLACEMENT	\$ -	0%	\$ -	\$ -	\$ -	\$ -
OUTSIDE CONTRACT-TESTING	\$ -	0%	\$ -	\$ -	\$ -	\$ -
REPAIR & MAINTENANCE	\$ -	0%	\$ -	\$ -	\$ -	\$ -
PRINTING UTILITY BILLS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
ADVERTISING	\$ -	0%	\$ -	\$ -	\$ -	\$ -
ELECTRIC SERVICES	\$ -	0%	\$ -	\$ 911	\$ 3,581	\$ 2,122
POSTAGE, SHIPPING	\$ -	0%	\$ -	\$ -	\$ 1,050	\$ -
TELEPHONE	\$ -	0%	\$ -	\$ -	\$ -	\$ -
PROPERTY INSURANCE	\$ -	0%	\$ -	\$ -	\$ 1,546	\$ 4,824
DUES & MEMBERSHIPS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
OFFICE SUPPLIES	\$ -	0%	\$ -	\$ -	\$ -	\$ -
VEHICLE FUEL	\$ -	0%	\$ -	\$ -	\$ -	\$ -
UNIFORMS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
RESERVE FOR CAPITAL IMPROVEMENTS	\$ -	0%	\$ -	\$ -	\$ -	\$ 88,291
LAB SUPPLIES	\$ -	0%	\$ -	\$ -	\$ -	\$ -
WASTEWATER DISINFECTION	\$ -	0%	\$ -	\$ -	\$ -	\$ -
PENALTIES	\$ -	0%	\$ -	\$ -	\$ -	\$ -
WASTEWATER CHEMICALS	\$ -	0%	\$ -	\$ -	\$ -	\$ -
SAFETY EQUIPMENT	\$ -	0%	\$ -	\$ -	\$ -	\$ -

**Town of Onancock  
2026 Draft Budget**

Account Descriptions	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
HRSD TRANSITION COSTS	\$ -	0% \$	\$ -	\$ -	2,536	\$ -
DEPRECIATION EXPENSE	\$ -	0% \$	\$ -	\$ -	\$ -	\$ -
FUND SEWER CAPITAL RESERVES	\$ -	0% \$	\$ -	\$ -	\$ -	\$ -
MACHINERY & EQUIPMENT	\$ -	0% \$	\$ -	\$ -	\$ -	\$ -
OUTDOOR BUILDING	\$ -	0% \$	\$ -	\$ -	\$ -	\$ -
<b>Expenditures</b>	\$ -	0% \$	\$ -	45,013	260,280	190,555
<b>Net</b>	\$ -	0% \$	\$ -	474,846	558,546	561,643

**Town of Onancock  
2026 Draft Budget**

Account Descriptions	2026 Budget	% from FY 25 Budget	2025 Budget	2025 Act. YTD	2024 Actual	2023 Actual
<b>Grants</b>						
ALLOCATION FOR UNKNOWN GRANTS	\$ 10,000.00	0%	\$ -	\$ -	\$ -	\$ -
POLICE GRANTS	-	0%	-	-	22,329.00	9,839.00
CDBG - N.E. COMMUNITY GRANT	600,000.00	0%	600,000.00	50,023.00	41,472.00	98,193.00
DHCD - PLANNING GRANT	-	0%	-	-	-	97,510.00
VTC GRANTS	-	0%	-	20,000.00	-	50,000.00
BULKHEAD REBUILD - REIMBURSE	-	0%	-	-	224,954.00	-
ARPA GRANT REVENUE	-	0%	470,000.00	-	233,450.00	-
DCJS ARPA GRANT	-	0%	-	15,657.00	-	195,343.00
BIG - 2019	-	0%	-	-	40,034.00	49,252.00
MAIN STREET	-	0%	57,500.00	-	-	10,012.00
IRF - LILLUSTON	-	0%	750,000.00	-	-	602,304.00
TRANSFER ARPA RESERVES	80,686.00	0%	-	-	8,844.00	-
<b>Revenue</b>	<b>690,686</b>	<b>(63%)</b>	<b>1,877,500</b>	<b>85,680</b>	<b>571,083</b>	<b>1,112,453</b>
ALLOWANCE FOR UNKNOW GRANTS	\$ 10,000	#DIV/0!	\$ -	1,464	12,500	-
VTC GRANTS	-	0%	-	11,624	5,155	27,273
CDBG - N.E. PROJECT (A-NPDC)	600,000	0%	600,000	183,466	24,915	108,272
ARPA EXPENDITURES	80,686	(83%)	470,000	353,995	103,803	717,516
DCJS ARPA GRANT	-	0%	-	38,464	-	108,416
BIG - 2020	-	0%	-	-	-	49,252
UTILITY ARREARS	-	0%	-	-	8,729	-
IRF - LILLUSTON	-	0%	750,000	318,574	-	283,730
MATCH FOR MAIN STREET	-	0%	57,500	36,750	-	30,000
COUNTY - CARES ACT II	-	0%	-	-	-	738
DHCD PLANNING GRANTS	690,686	(63%)	1,877,500	944,337	175,197	1,416,037
<b>Expenditures</b>	<b>690,686</b>	<b>(63%)</b>	<b>1,877,500</b>	<b>944,337</b>	<b>175,197</b>	<b>1,416,037</b>
<b>Net</b>	<b>-</b>	<b>0%</b>	<b>-</b>	<b>(858,657)</b>	<b>395,886</b>	<b>(303,584)</b>

April 9, 2025

Bi:   
APR 09 2025

Fletcher Fosque, Mayor  
Matt Spuck, Town Manager  
Town of Onancock  
15 North Street  
Onancock, VA

Dear Sirs:

I write to express my interest in applying to fill the current vacancy on the Onancock Planning Commission. My wife and I have lived in our home on Market Street since we retired twelve years ago. We love living here and intend to remain as long as we are able.

Over the last three years I have become a Certified Master Gardner, with an advanced Certification as a Water Steward. I am currently the only Water Steward on the Shore. The focus of Water Stewardship is storm water management, focusing on BMP's for filtering as much storm water runoff as possible before it reaches the Bay or any waterway that connects to the Bay. Here in Onancock I like to think of us as the tip of the spear; all the runoff from a given rain event flows directly into one of our three creeks, and thus into the Bay. If there is one thing that makes Onancock unique, it is the waterways that surround us everywhere, and the continued improvement in their overall health is paramount to the future of the Town. This places a great responsibility on us and an opportunity to make managing our storm water an emphasis for all projects in the Town. The Planning Commission is making a good start by focusing on updating the Comprehensive Plan, and I would intend focus on the area of Natural Resources.

Onancock has given a lot to my wife and me, and I feel that it is time to give something back. In addition to my current interest in storm water management, my many years at Amtrak taught me how to manage people, how to work as a team and how to solve problems.

Thank you taking the time to consider me for the vacancy on the Planning Commission. If you need any further information, please let me know.

Sincerely,



Gregory Temple  
757-419-8984

Gregory Temple  
76 Market Street  
Onancock, VA 23417

## RESUME

**BACKGROUND:** Born and raised in Camas, Washington. I left the West Coast in my early twenties and have lived on the East Coast ever since. My wife and I retired to Onancock in December 2012.

**EDUCATION:** Camas High School, 1970. Two years college at Washington State University.

**WORK HISTORY:** I worked for my father's plumbing business until I was 20. I worked at Amtrak from 1976 to 2012. For 32 of those 36 years I was in the Claims Department, handling personal injury and property/casualty claims filed against the Corporation. I managed a territory from North Carolina to Baltimore, supervising two offices. I have an extensive background in accident investigation and civil litigation. In my last position as Director Claims and Litigation, I was responsible for the Claims Department Data System, Internal Audits, FOIA Requests and requests from internal and outside Agencies. I retired in 2012.

# COMMERCIAL LAND LEASE AGREEMENT

THIS COMMERCIAL LEASE AGREEMENT hereinafter known as the "Lease" is entered into this 1st day of June, 2025, ("Effective Date") by and between

**Town of Onancock** with mailing address at **15 North Street, Onancock, VA 23417** hereinafter referred to as the "Lessor,"

And

**Onancock Farmers and Artisans Market, Inc (Onancock Market)** with mailing address at **Post Office Box 495, Onancock, VA 23417** hereinafter referred to as the "Lessee," collectively referred to herein as "the Parties."

WHEREAS, the Lessor desires to lease the Premises defined herein to the Lessee under the terms and conditions as set forth herein; and

WHEREAS, the Lessee desires to lease the Premises defined herein from the Lessor under the terms and conditions set forth herein.

NOW THEREFORE, for and in consideration of the covenants and obligations set forth herein and of other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

**1. THE PREMISES.** In accordance with the terms and conditions of this Lease, the Lessor hereby agrees to lease to the Lessee the property described below:

The 22' Deep X 57' Wide paved section of the Queen Street Parking Lot directly south of the Ancient Oak Tree, Onancock, VA 23417, hereinafter known as the "Premises". (See Area Outlined in RED on "Attachment")

The Lessee hereby leases and takes from the Lessor the Premises and confirms that the location and size of the Premises referred to above are designated by The Lessor.

**2. PERMITTED USE.** Lessee agrees to continuously and at all times use and occupy the Premises during the Lease Term solely for the Permitted Use(s) as specified below ("Permitted Use"):

Placement of a 14' Deep X 40' Wide Prefabricated Commercial Building with attached entry landings and ramps increasing the width of constructed space to 52' Wide. The Premises will be improved to create a 16' Deep X 42' Wide solid, level surface to accommodate the building. Electrical service will be run to the building. The Building will be anchored in the space according to code requirements. Protective bollards and/or fencing will be installed along the south border of the Premises to protect the building and pedestrians accessing the building. The building will be used as an aggregation point for local food and artisan producers to sell their products to the public.

No other use is permitted without prior written approval of Lessor.

3. **LEASE TERM.** The term of this Lease shall commence on 1st day of June, 2025 and shall subsist for a period of 20 year(s), and expire on the last day of the Lease term, the 31<sup>st</sup> day of May, 2045. ("**Lease Term**")

4. **RENEWAL.** The Lessee will have right to renew the lease for additional terms of five years. (the "**Renewal Term**") by giving the Lessor a Notice of Renewal not later than six months, but no earlier than twelve months, prior to the expiration of the Lease Term ("**Renewal Period**"). The Renewal Term shall commence immediately upon the expiration of the Lease Term. In the event of the renewal of this Lease, the terms and conditions of this Lease shall remain in full and effect for the duration of the Renewal Term unless otherwise agreed to in writing by the Parties.

5. **RENT.** The Lessee shall pay the net amount of \$1.00 for every year for the duration of the Lease (herein after referred to as "**Rent**"). The rent shall be payable June 1<sup>st</sup> every year for the duration of the lease notwithstanding that the Due Date falls on a weekend or public holiday.

6. **EXPENSES.** The Parties agree that the responsibility for the expenses in relation to this Lease shall be borne as follows:

a. **Utilities.**

Installation and use of electrical service shall be borne and paid by the Lessee. Wifi Internet Access will be supplied at no charge by the Lessor.

b. **Maintenance.**

The Maintenance of the Premises including the following shall be borne and paid by the Lessee.

- Garbage removal
- Snow removal
- Repairs and maintenance of the building placed upon the lot.

The Maintenance of the exposed asphalt on the Premises, not covered by the building foundation, shall be borne and paid by the Lessor.

c. **Insurance.** (Choose all that is applicable)

- **Casualty Insurance.** The Lessee shall be responsible for obtaining and maintaining casualty insurance for the building placed upon the Premises for losses and damage.
- **Comprehensive General Liability Insurance.** The Lessee shall procure and maintain a valid Comprehensive General Liability Insurance indemnifying the Lessor with minimum coverage of \$1,000,000.00 for personal injury and \$100,000.00 for damage to property.

**7. ALTERATIONS AND IMPROVEMENTS.** Other than those outlined in "Permitted Use", no alterations to or improvements on the Premises shall be made by the Lessee without prior express consent of the Lessor to the same in writing. The Lessor agrees to not unreasonably withhold consent to reasonably necessary alterations or improvements. The Lessee shall ensure compliance with any and all applicable laws, rules, ordinances and codes when undertaking any alteration or improvement to the Premises.

In the event that the Lessee shall undertake alterations or improvements relating to the Premises in violation of this section the same shall be considered a material breach of this Lease and shall put the Lessee in default. The Lessor may, upon the Lessor's discretion, require the Lessee to undo the alterations or improvements and restore the Premises to the its condition prior to any unauthorized alteration or improvement at the sole expense of the Lessee.

**8. COMPLIANCE WITH LAW.** The Lessee undertakes to comply with and abide by, at its sole expense, any and all Federal or Virginia state laws, municipal or county ordinances, rules, regulations, codes and all other issuances from authorized government authorities respecting the Premises and the Lessee's occupation and use thereof, including but not limited to obtaining all pertinent licenses and permits and maintaining copies thereof in the Premises.

**9. OBLIGATIONS OF THE LESSEE:** The Lessee shall keep the premises in a clean, sanitary, neat and presentable condition.

**10. ASSIGNMENT.** The Lessee acknowledges that this Lease is not transferrable and that the Lessee may not assign the Lease, any part of the Lease or any of the rights or obligations herein without the prior express and written consent of the Lessor. The Lessee shall not sublet, sublease or otherwise grant any other party any license or right in relation to the Premises or this Lease without such consent. Any license, assignment, sublease or agreement in violation of this clause shall be null and void with no legal force whatsoever.

**11. RIGHT OF ENTRY.** The Lessor shall, upon giving 5 days' notice, be granted by the Lessee access and allowed by the latter to enter the Premises to make necessary inspections, repairs or alterations on the property, or pursuant to any lawful purpose as the Lessor, provided that the time of entry requested is reasonable considering the purpose.

**12. DAMAGE TO LEASED PREMISES.** If the event that the Premises are damaged or destroyed by fire or other casualty without the fault or negligence of the Lessee or his agents, the Lessor shall, at its own expense, repair the damaged portion of the Premises, to restore the same to substantially to the condition in which it was handed over to Lessee. The Rent shall be abated until such repairs are completed.

In the event such repair cannot be accomplished or of total destruction the Lease shall cease and terminate with no early termination or other liability accruing to either of the Parties.

**13. DEFAULT AND POSSESSION.** If Rent is not paid within 15 days of the Due Date, the Rent shall be considered past due and a late fee of \$10.00 shall be applied for every week Rent is late.

In the event that the Lessee fails to pay Rent on the Due date or is in default of any of the terms of this Lease, the Lessor shall promptly provide the Lessee with a notice of such default, informing the Lessee that failure to rectify the same within 30 days will terminate the Lease and allow the Lessor to recover the premises at the end of such period. Should the Lessee fail to rectify the same within 30 days after receiving such Notice of Default, the Lessor may terminate this Lease and recover the Premises from the Lessee. In such an event, the Lessor may hold the Lessee's possessions found on the Premises as security until sums owed by the Lessee has been paid.

**14. SURRENDER OF PREMISES.** On or before 11:59 P.M. on the last day of the Lease Term, the Lessee shall deliver up vacant possession of the Premises to Lessor more or less in the condition it was delivered to the Lessee, save ordinary wear and tear and alterations incurred during installation of the building upon the lot, and the Parties shall carry out the inspection of the Premises and shall sign a handover form jointly prepared and signed by Parties to confirm the condition and handover of the Premises.

Failure of the Lessee to return the Premises to Lessor in accordance with the above, shall entitle the Lessor to enter the Premises and carry out appropriate repair to the Premises and removal of any property of Lessee . All property left on the Premises by Lessee shall be deemed to have been abandoned by Lessee and Lessor shall be entitled to dispose of the same as Lessor deems appropriate.

**15. INDEMNIFICATION.** The Lessor shall not be liable for any injury to the Lessee or any other persons or property entering the Premises occurring within the Premises during the Lease Term. The Lessee hereby agrees to hold the Lessor harmless from and indemnify the Lessor for any and all claims or damage not arising solely from the Lessor's acts, omission, fault or negligence.

**16. GOVERNING LAW.** This Lease shall be governed by and its terms and conditions be interpreted according to the laws of the State of Virginia.

**17. NOTICE.** All notices in relation to this Lease shall be delivered to the following addresses:

To the Lessee at the address:

Onancock Market  
PO Box 495

Onancock, VA 23417

and

To Lessor at the address:

Town of Onancock

15 North Street

Onancock, VA 23417

20. **SEVERABILITY.** Should any provision of this Lease be found, for whatever reason, invalid or unenforceable, such nullity or unenforceability shall be limited to those provisions. All other provisions herein not affected by such nullity or dependent on such invalid or unenforceable provisions shall remain valid and binding and shall be enforceable to the full extent allowed by law.

21. **BINDING EFFECT.** The terms, obligations, conditions and covenants of this Lease shall be binding on Lessee, the Lessor, their heirs, legal representatives and successors in interest and shall inure to the benefit of the same.

22. **ENTIRE AGREEMENT.** This Lease and, if any, attached documents are the complete agreement between the Lessor and the Lessee concerning the Premises. There are no oral agreements, understandings, promises, or representations between the Lessor and the Lessee affecting this Lease. All prior negotiations and understandings, if any, between the Parties hereto with respect to the Premises shall be of no force or effect and shall not be used to interpret this Lease. No modification or alteration to the terms or conditions of this Lease shall be binding unless expressly agreed to by the Lessor and the Lessee in a written instrument signed by both Parties.

IN WITNESS WHEREOF, the parties hereto set their hands and seal this 1st day of June, 2025.

**Lessee's Signature**

**Printed Name**

\_\_\_\_\_

Theresa Van Dessel, Onancock Market Manager

**Lessor's Signature**

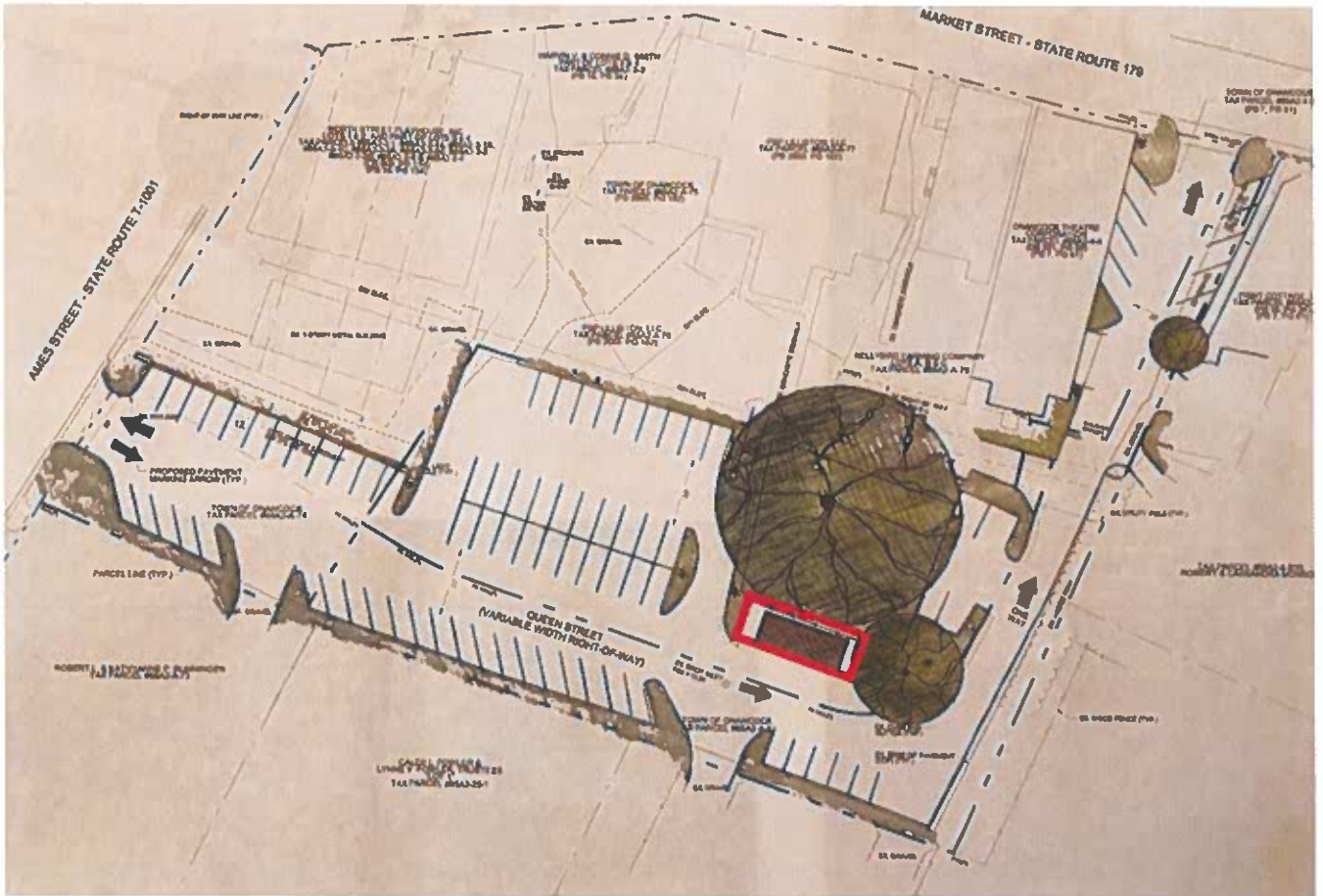
**Printed Name**

\_\_\_\_\_

Matt Spuck, Onancock Town Manager

Under Legal Review

# ATTACHMENT:



Unc

**ACKNOWLEDGMENT OF NOTARY PUBLIC**

STATE OF VIRGINIA

Accomack County, ss.

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me appeared Matt Spuck, Onancock Town Manager, as **LESSOR** of this Commercial Lease Agreement who proved to me through government issued photo identification to be the above-named person, in my presence executed foregoing instrument and acknowledged that they executed the same as their free act and deed.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

**ACKNOWLEDGMENT OF NOTARY PUBLIC**

STATE OF VIRGINIA

Accomack County, ss.

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me appeared Theresa Van Dessel, Onancock Market Manager, as **LESSEE** of this Commercial Lease Agreement who proved to me through government issued photo identification to be the above-named person, in my presence executed foregoing instrument and acknowledged that they executed the same as their free act and deed.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

Choices of Ways to Fund a New Roof at the School, Cost \$150,000 plus 10% Contingency = \$165,000

- 1) Write a check to the vendor
  - a) Pros
    - i) The most expedient method to get the repairs completed
  - b) Cons
    - i) HOS doesn't fulfill the terms of the lease
    - ii) We lose reserves and interest earnings on these funds
- 2) Write a check to EDA. Establish Wastewater Small Business Loan Fund for \$165k, EDA Loans cash to HOS, HOS Pays EDA, EDA loans to other Onancock businesses with payback
  - a) Pros
    - i) School roof completed
    - ii) HOS pays for the roof over time
    - iii) EDA Loan Fund benefits local businesses
  - b) Cons
    - i) We lose reserves and interest earnings on cash
- 3) Borrow the money from USDA, loan HOS through EDA, HOS Repay EDA (interest rate 2% higher than USDA loan), EDA pays us back, we pay the loan payment to USDA
  - a) Pros
    - i) No impact on reserves
  - b) Cons
    - i) Too much money transferring
- 4) Look for roofing manufacturers with new or unique products to demo
  - a) Pros
    - i) Free materials
  - b) Cons
    - i) One in a million chance
- 5) Look for roofing manufacturers with foundations to request product as a donation, pay for labor via #2 or #3.
  - a) Pros
    - i) Free materials
  - b) Cons
    - i) A lot of research and even more luck.
- 6) HOS can raise all the money for the roof independently through "Raise the Roof" fundraisers and concerts, "Raffle the Rafters," or other alliterative avenues.
  - a) Pros
    - i) Community engagement
    - ii) No impact on town reserves
  - b) Cons
    - i) It will take a long time and effort
- 7) Do nothing

**Town of Onancock  
Budget Summary by Department  
Through April 30, 2025**

ALL DEPARTMENTS	ACTUAL 2025 YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	Trend 2020-2028	Explanation
				\$	%						
<b>Revenue</b>											
Administration	1,245,582	1,527,063	82%	(281,481)	(18%)	1,302,952	1,398,645	1,412,795	1,416,799		
Water	412,522	462,400	89%	(49,878)	(11%)	420,140	495,314	565,045	592,760		
Sewer	655,103	0	No Budget	655,103	0%	1,025,382	1,121,513	821,749	873,394		
Wharf	155,485	197,089	79%	(41,604)	(21%)	198,463	206,989	206,618	234,440		
Police	69,111	61,000	113%	8,111	13%	55,140	41,997	85,957	149,092		
<b>Total Revenue</b>	<b>2,537,803</b>	<b>2,247,552</b>	<b>113%</b>	<b>290,251</b>	<b>13%</b>	<b>3,002,077</b>	<b>3,264,458</b>	<b>3,092,164</b>	<b>3,266,485</b>		
<b>Expenditures</b>											
Council	40,164	57,192	70%	17,028	30%	41,247	39,942	60,590	67,856		
Administration	569,239	618,457	92%	49,218	8%	511,481	506,268	577,744	516,555		
Water	403,921	462,400	87%	58,479	13%	218,974	247,147	423,790	509,491		
Sewer	69,711	0	No Budget	(69,711)	0%	556,205	406,064	645,152	190,554		
Wharf	152,543	206,340	74%	53,797	26%	177,250	199,066	217,184	230,040		
Police	354,586	451,307	79%	96,721	21%	325,746	394,355	424,978	489,033		
Bld and Streets	194,112	320,497	61%	126,385	39%	133,009	156,818	169,928	196,027		
Parks & Land.	100,695	131,359	77%	30,664	23%	17,112	67,268	156,866	108,088		
<b>Total Expenditures</b>	<b>1,884,971</b>	<b>2,247,552</b>	<b>84%</b>	<b>362,581</b>	<b>16%</b>	<b>1,981,024</b>	<b>2,016,928</b>	<b>2,676,232</b>	<b>2,307,644</b>		
<b>Net</b>	<b>652,832</b>	<b>0</b>		<b>652,832</b>	<b>0%</b>	<b>1,021,053</b>	<b>1,247,530</b>	<b>415,932</b>	<b>958,841</b>		

Percentage of Year Completed: 83%

**Town of Onancock  
Budget Summary by Department  
Through April 30, 2025**

	ACTUAL YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	Trend 2020-2025B
				\$	%					
<b>EXPENDITURES</b>										
Wages, Taxes & Benefits	12,400	15,527	80%	3,127	20%	14,793	15,118	15,129	15,230	
Town Attorney	24,000	36,000	67%	12,000	33%	735	2,733	18,000	24,000	
Travel And Training	220	1,000	22%	780	78%	25	0	753	695	
Main Street Partners	0	0	No Budget	0	0%	15,000	15,000	19,571	18,915	
Es Tourism-Tot Share	0	0	No Budget	0	0%	4,620	4,154	4,600	4,500	
Liability Insurance	3,499	4,665	75%	1,166	25%	6,074	0	2,150	4,129	
Office Supplies	45	0	No Budget	(45)	0%	0	2,937	387	387	
<b>Total Expenditures</b>	<b>40,164</b>	<b>57,192</b>	<b>70%</b>	<b>17,028</b>	<b>30%</b>	<b>41,247</b>	<b>39,942</b>	<b>60,590</b>	<b>67,856</b>	

Percentage of Year Completed: 83%

**Town of Onancock  
Budget Summary by Department  
Through April 30, 2025**

ADMINISTRATION	ACTUAL YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	Trend 2020-2025B
				\$	%					
Revenue										
Real Property-Current	376,618	394,748	95%	(18,130)	(5%)	324,439	373,468	379,753	404,380	
Real Property-Late	48,948	18,000	272%	30,948	172%	78,952	32,135	28,464	26,831	
Public Service	12,434	10,000	124%	2,434	24%	17,593	15,814	3,799	11,278	
Personal Property-Current	166,215	191,316	87%	(25,101)	(13%)	190,967	255,838	183,797	185,823	
Personal Property-Late	26,750	12,000	223%	14,750	123%	15,867	15,459	15,056	38,438	
Penalties	8,645	13,000	67%	(4,355)	(34%)	21,897	9,240	7,703	20,674	
Local Sales Tax	83,345	90,000	93%	(6,655)	(7%)	89,367	92,372	105,461	88,131	
Consumers Utility Tax	50,074	51,000	98%	(926)	(2%)	55,696	56,036	50,339	55,290	
Business License Tax	4,843	3,000	161%	1,843	61%	35,768	3,711	3,465	8,511	
Vehicle Decals	29,868	26,000	115%	3,868	15%	5,213	20,834	26,348	31,668	
Bank Stock Taxes	0	33,000	0%	(33,000)	(100%)	48,262	45,329	32,307	40,004	
Communication Tax	52,797	72,000	73%	(19,203)	(27%)	74,358	70,214	71,938	64,787	
Transient Occupancy	19,062	33,000	58%	(13,938)	(42%)	20,816	26,094	25,220	28,157	
Building/Zoning Perm	775	2,500	31%	(1,725)	(69%)	1,700	1,975	2,100	2,340	
Meals Tax	211,502	255,000	83%	(43,498)	(17%)	194,319	237,448	255,108	267,156	
Meals & Transient La	1,226	0	No Budget	1,226	0%	1,999	685	3,722	363	
Rental Of Property	11,022	12,240	90%	(1,218)	(10%)	12,240	13,767	13,164	12,097	
Water Tower Rental I	0	6,850	0%	(6,850)	(100%)	6,850	0	6,850	0	
Grass Cutting	4,500	4,500	100%	0	0%	6,555	7,400	7,400	7,400	
Trash Revenue	85,099	109,000	78%	(23,901)	(22%)	53,340	61,280	90,448	93,912	
Miscellaneous Revenue	17,451	0	No Budget	17,451	0%	30,697	9,766	11,531	6,148	
Fire Program Funds	15,000	15,000	100%	0	0%	15,000	15,000	15,000	15,000	
Litter Control Grant	1,838	1,250	147%	588	47%	820	108	2,723	6,123	
Va Comm For The Arts	0	1,500	0%	(1,500)	(100%)	0	1,500	3,000	0	
Loan And Grants Proc	0	0	No Budget	0	0%	0	33,000	68,100	0	
<b>Total Revenue</b>	<b>1,245,582</b>	<b>1,354,904</b>	<b>92%</b>	<b>(109,322)</b>	<b>(8%)</b>	<b>1,302,952</b>	<b>1,398,645</b>	<b>1,412,795</b>	<b>1,416,799</b>	

Expenditures	2021	2022	2023	2024	Trend 2020-2025B
Wages, Taxes & Benefits	205,673	180,235	176,092	189,361	
Legal And Collection	0	1,750	0	11,375	
Audit Service	16,750	17,750	24,500	24,500	

**Town of Onancock  
Budget Summary by Department  
Through April 30, 2025**

ADMINISTRATION	ACTUAL YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	Trend 2020-2025B
				\$	%					
Bank Processing Fees	6,617	3,600	184%	(3,017)	(84%)	5,108	3,576	2,659	2,605	
Credit Card Fees	15,256	23,000	66%	7,744	34%	369	9,217	12,842	23,166	
Payroll Processing F	8,459	8,802	96%	343	4%	3,259	7,263	6,798	9,474	
Professional Develop	2,475	9,300	27%	6,825	73%	200	227	1,099	3,629	
Software Subscriptio	39,292	32,000	123%	(7,292)	(23%)	0	20,323	27,493	35,245	
Software Support	6,391	12,000	53%	5,609	47%	0	10,408	16,043	6,052	
Office Equipment	5,306	4,750	112%	(556)	(12%)	21,595	7,982	8,549	3,893	
Advertising	10,165	6,000	169%	(4,165)	(69%)	2,951	10,503	12,324	8,392	
Postage	2,593	2,200	118%	(393)	(18%)	2,626	1,289	2,021	2,434	
Telephone	7,081	4,000	177%	(3,081)	(77%)	1,680	3,272	4,976	6,804	
Property Insurance	2,241	2,987	75%	746	25%	0	805	681	1,983	
General Liability In	2,529	3,368	75%	839	25%	0	12,333	3,416	2,333	
Workers Comp	452	603	75%	151	25%	0	330	54	412	
Travel	0	1,000	0%	1,000	100%	0	45	0	460	
Dues & Membership	545	3,000	18%	2,455	82%	1,072	2,440	1,086	3,155	
Office Supplies	9,323	9,000	104%	(323)	(4%)	8,519	7,411	9,483	5,359	
Historic Onancock Sc	0	57,500	0%	57,500	100%	7,500	0	450	0	
Hos - Property Insur	6,382	9,783	65%	3,401	35%	0	6,503	5,954	8,658	
Cultural Enrichment	1,000	6,000	17%	5,000	83%	1,250	2,669	3,041	0	
Miscellaneous	4,038	2,500	162%	(1,538)	(62%)	3,261	574	110	14,971	
Website & Printing	4,237	4,000	106%	(237)	(6%)	0	318	13,430	44	
Town Events	4,766	6,702	71%	1,936	29%	0	266	1,996	284	
Employee Welfare	543	500	109%	(43)	(9%)	686	1,176	414	581	
Capital Expenditures	69,367	577,060	12%	507,693	88%	0	0	2,945	0	
Contingency	11,191	6,000	187%	(5,191)	(87%)	0	5,030	3,800	600	
Bank Building Loan	0	0	No Budget	0	0%	0	26,781	6,696	0	
Trash Collection Ser	87,541	107,000	82%	19,459	18%	101,110	106,244	102,597	88,841	
Town Plan	703	0	No Budget	(703)	0%	0	0	66,391	2,622	
Contribution To Fire	25,000	25,000	100%	0	0%	25,000	25,000	25,000	25,000	
Fire Programs Funding	15,000	15,000	100%	0	0%	15,000	15,000	15,000	15,000	
Main Street Partners	21,117	25,000	84%	3,883	16%	15,000	15,000	19,571	18,915	

**Town of Onancock  
Budget Summary by Department  
Through April 30, 2025**

	ACTUAL YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	Trend 2020-2025B
				\$	%					
<b>ADMINISTRATION</b>										
Total Expenditures	569,239	1,197,858	48%	658,929	55%	511,481	506,268	577,744	516,555	

Net	676,343	157,046	431%	549,607	350%	791,471	892,377	835,051	900,244	
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Percentage of Year Completed: 83%

**Town of Onancock  
Budget Summary by Department  
Through April 30, 2025**

POLICE	ACTUAL YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	Trend 2020-2025B
				\$	%					
<b>Revenue</b>										
Traffic Fines	23,368	15,000	156%	8,368	56%	8,290	6,904	13,226	11,622	
Esummons	1,732	0	No Budget	1,732	0%	0	110	960	1,432	
Grant - 599	35,698	34,000	105%	1,698	5%	46,850	29,678	32,647	45,938	
Grant - Doj O.T.	0	8,000	0%	(8,000)	(100%)	0	1,005	30,867	0	
Grant - Hwy Safety	8,313	4,000	208%	4,313	108%	0	4,300	8,257	2,700	
Loan And Grant Proceeds	0	0	No Budget	0	0%	0	0	0	87,400	
<b>Total Revenue</b>	<b>69,111</b>	<b>61,000</b>	<b>113%</b>	<b>8,111</b>	<b>13%</b>	<b>55,140</b>	<b>41,997</b>	<b>85,957</b>	<b>149,092</b>	
<b>Expenditures</b>										
Wages, Taxes & Benefits	285,724	356,810	80%	71,086	20%	288,004	321,795	363,362	358,536	
Court Costs	0	750	0%	750	100%	0	178	0	0	
Training	400	4,000	10%	3,600	90%	4,384	2,690	2,397	2,306	
New Officer Training	0	0	No Budget	0	0%	0	8,327	(35)	17,717	
Vehicle Repair	3,064	4,000	77%	936	23%	2,650	2,791	4,052	6,333	
Computer Software	6,666	4,500	148%	(2,166)	(48%)	2,691	4,652	1,127	30	
Security Cameras	17,999	16,500	109%	(1,499)	(9%)	0	0	0	7,420	
Telephone Services	2,338	3,000	78%	662	22%	3,394	3,165	2,708	2,819	
Line Of Duty Act	2,478	3,304	75%	826	25%	2,742	3,655	3,462	2,193	
Vehicle Insurance	2,503	3,337	75%	834	25%	0	2,801	2,484	2,215	
Workers Comp	6,318	9,697	65%	3,379	35%	0	8,823	7,214	6,870	
Travel	0	500	0%	500	100%	35	35	164	102	
Office Supplies	4,107	3,750	110%	(357)	(10%)	3,741	2,324	2,528	2,640	
Vehicle Fuel	8,117	12,000	68%	3,883	32%	7,018	12,527	11,034	10,649	
Uniforms	1,172	3,000	39%	1,828	61%	2,046	1,382	2,485	507	
Animal Population Co	0	500	0%	500	100%	587	954	0	375	
Police Supplies	3,869	6,000	64%	2,131	36%	8,317	10,443	7,546	6,032	
Police Vehicles	9,831	19,660	50%	9,829	50%	0	6,554	13,108	62,289	
<b>Total Expenditures</b>	<b>354,586</b>	<b>451,308</b>	<b>79%</b>	<b>96,722</b>	<b>21%</b>	<b>325,746</b>	<b>394,355</b>	<b>424,978</b>	<b>489,033</b>	
<b>Net</b>	<b>(285,475)</b>	<b>(390,308)</b>	<b>73%</b>	<b>104,833</b>	<b>27%</b>	<b>(270,606)</b>	<b>(352,358)</b>	<b>(339,021)</b>	<b>(339,941)</b>	

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**Town of Onancock  
Budget Summary by Department  
Through April 30, 2025**

	ACTUAL YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	Trend 2020-2025B
				\$	%					
<b>BUILDINGS &amp; STREETS</b>										
<b>Expenditures</b>										
Wages, Taxes & Benefits	72,814	78,871	92%	6,057	8%	47,712	69,042	81,473	83,991	
Vehicle Repair	5,826	3,500	166%	(2,326)	(66%)	619	615	3,569	3,545	
Electric Service	42,075	44,000	96%	1,925	4%	22,546	18,277	6,894	43,392	
Heating Oil	0	4,000	0%	4,000	100%	0	2,554	0	0	
Property Insurance	633	1,338	47%	705	53%	0	2,004	338	626	
Auto Insurance	328	437	75%	109	25%	0	412	200	290	
Worker'S Comp Insura	2,486	825	301%	(1,661)	(201%)	0	1,481	1,139	566	
Street Repair	24,358	20,000	122%	(4,358)	(22%)	180	27,087	32,516	11,507	
Janitorial Supplies	226	500	45%	274	55%	0	985	995	408	
Cleaning Services	900	4,200	21%	3,300	79%	0	3,914	3,914	3,900	
Repairs And Maintena	2,883	24,000	12%	21,117	88%	27,602	18,028	27,309	20,711	
Vehicle Fuel	4,572	4,000	114%	(572)	(14%)	517	3,686	6,753	9,481	
Small Equipment Repa	10,062	4,500	224%	(5,562)	(124%)	323	3,013	763	1,652	
Uniforms	336	3,000	11%	2,664	89%	555	2,614	182	0	
Can Liners	1,236	1,500	82%	264	18%	1,770	1,158	1,569	1,221	
Safety/Street Signs	1,450	2,000	73%	550	28%	528	1,140	1,554	815	
New Public Works Veh	23,815	21,392	111%	(2,423)	(11%)	0	0	0	13,822	
Blacksmith Shop	112	150	75%	38	25%	0	93	761	100	
<b>Total Expenditures</b>	<b>194,112</b>	<b>218,213</b>	<b>89%</b>	<b>24,101</b>	<b>11%</b>	<b>133,009</b>	<b>156,818</b>	<b>169,928</b>	<b>196,027</b>	

Percentage of Year Completed: 83%

**Town of Onancock  
Budget Summary by Department  
Through April 30, 2025**

PARKS & LANDSCAPING	ACTUAL YTD	BUDGET 2024	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2023	Trend 2020-2024B
				\$	%					
Vehicle Repair	55	1,000	6%	945	95%	0	839	780	86	
Electric Services	2,401	0	No Budget	(2,401)	0%	1,053	11,841	35,585	4,296	
Property Insurance	222	295	75%	73	25%	0	0	119	196	
Auto Insurance	1,178	1,571	75%	393	25%	0	1,401	1,402	1,043	
Worker'S Comp Insura	0	825	0%	825	100%	0	1,481	1,348	1,734	
Repair & Maintenance	1,821	6,000	30%	4,179	70%	441	7,433	3,900	3,263	
Vehicle Fuel	2,495	2,500	100%	5	0%	0	2,562	2,847	2,542	
Small Tools & Equipm	3,904	2,500	156%	(1,404)	(56%)	926	5,296	50,188	2,548	
Parks-Plantings & La	11,138	3,000	371%	(8,138)	(271%)	2,499	6,606	2,217	7,963	
Tree Board And Beaut	1,600	3,000	53%	1,400	47%	460	830	292	0	
Holiday Decorations	4,898	10,000	49%	5,102	51%	2,633	2,120	10,654	7,844	
Mosquito Control	5,003	8,500	59%	3,497	41%	4,950	4,917	6,881	7,399	
Weed Control	5,000	6,500	77%	1,500	23%	4,150	4,150	5,000	0	
<b>Total Expenditures</b>	<b>100,695</b>	<b>116,642</b>	<b>86%</b>	<b>15,947</b>	<b>14%</b>	<b>17,112</b>	<b>67,268</b>	<b>156,866</b>	<b>108,088</b>	

Percentage of Year Completed: 83%

**Town of Onancock  
Budget Summary by Department  
Through April 30, 2025**

WHARE	ACTUAL YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	Trend 2020-2025B
				\$	%					
<b>Revenue</b>										
Boat Dockage Fees-Mo	450	0	No Budget	450	0%	125	1,311	650	600	
Boat Dockage Fees-Tr	58,626	67,589	87%	(8,963)	(13%)	75,106	60,562	71,443	85,540	
Parking Fee	187	0	No Budget	187	0%	995	512	232	671	
Parking Fee - Annual	0	0	No Budget	0	0%	420	336	0	0	
Gasoline Sales	86,055	113,000	76%	(26,945)	(24%)	108,700	128,103	121,932	132,506	
Ice And Other	1,888	4,500	42%	(2,612)	(58%)	2,513	7,628	4,971	2,943	
Golf Cart	2,496	4,000	62%	(1,504)	(38%)	0	0	0	2,610	
Wharf Electric	5,783	8,000	72%	(2,217)	(28%)	10,604	8,537	7,390	9,570	
<b>Total Revenue</b>	<b>155,485</b>	<b>197,089</b>	<b>79%</b>	<b>(41,604)</b>	<b>(21%)</b>	<b>198,463</b>	<b>206,989</b>	<b>206,618</b>	<b>234,440</b>	
<b>Expenditures</b>										
Wages, Taxes & Benefits	49,562	72,916	68%	23,354	32%	60,661	55,949	59,458	71,167	
Square Cc Fees	5,580	5,750	97%	170	3%	4,365	5,423	5,732	7,554	
Vehicle Repair	682	500	136%	(182)	(36%)	0	259	296	1,613	
Vehicle Fuel	0	0	No Budget	0	0%	0	63	0	353	
Electric Services	5,377	5,500	98%	123	2%	4,993	4,415	4,728	2,371	
Telephone	597	700	85%	103	15%	629	624	344	653	
Property Insurance	403	537	75%	134	25%	0	319	222	357	
Auto Insurance	305	407	75%	102	25%	0	412	199	271	
Worker'S Comp Insura	1,335	1,780	75%	445	25%	0	2,670	611	1,269	
Office Supplies	372	250	149%	(122)	(49%)	0	289	2,663	1,441	
Wharf Janitorial Sup	386	2,000	19%	1,614	81%	661	351	1,519	1,119	
Repair & Maintenance	1,731	3,500	49%	1,769	51%	6,451	7,797	7,597	15,240	
Cost Of Gas/Diesel S	62,625	87,000	72%	24,375	28%	74,263	104,528	98,947	108,984	
Cost Of Merchandise	0	0	No Budget	0	0%	0	0	1,400	0	
Misc.	0	0	No Budget	0	0%	8,365	269	1,376	0	
Advertising & Dues	15,788	17,000	93%	1,212	7%	5,582	8,548	7,393	8,048	
Rent	7,800	8,500	92%	700	8%	1,100	7,150	8,200	9,600	
Capital Improvements	0	0	No Budget	0	0%	10,180	0	16,500	0	
<b>Total Expenditures</b>	<b>152,543</b>	<b>206,340</b>	<b>74%</b>	<b>53,797</b>	<b>26%</b>	<b>177,250</b>	<b>199,066</b>	<b>217,184</b>	<b>230,040</b>	
<b>Net</b>	<b>2,942</b>	<b>(9,251)</b>	<b>-32%</b>	<b>12,193</b>	<b>132%</b>	<b>21,213</b>	<b>7,923</b>	<b>(10,566)</b>	<b>4,400</b>	
Fuel Margin	23,430	26,000				34,437	23,575	22,985	23,522	

**Town of Onancock  
Budget Summary by Department  
Through April 30, 2025**

	ACTUAL YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	Trend 2020-2025B
				\$	%					
<b>WATER</b>										
<b>Revenue</b>										
Water Charges	390,862	450,000	87%	(59,138)	(13%)	394,911	424,515	548,614	520,241	
Water Installation F	7,000	6,900	101%	100	1%	3,000	4,500	1,500	33,300	
Water & Sewer Penalt	13,010	5,500	237%	7,510	137%	19,615	16,671	12,765	12,519	
Miscellaneous Revenue	1,650	0	No Budget	1,650	0%	2,614	49,628	2,167	26,700	
<b>Total Revenue</b>	<b>412,522</b>	<b>462,400</b>	<b>89%</b>	<b>(49,878)</b>	<b>(11%)</b>	<b>420,140</b>	<b>495,314</b>	<b>565,045</b>	<b>592,760</b>	
<b>Expenditures</b>										
Wages, Taxes & Benefits	137,079	157,137	87%	20,058	13%	116,120	109,047	138,505	156,044	
Training & Travel	0	4,000	0%	4,000	100%	0	79	0	0	
Vehicle Repair	1,281	750	171%	(531)	(71%)	3,045	1,018	0	17	
Repair & Maintenance	72,810	45,750	159%	(27,060)	(59%)	17,552	10,960	28,363	30,579	
Auto Insurance	314	419	75%	105	25%	0	412	0	278	
Printing Utility Bill	0	250	0%	250	100%	507	0	0	1,230	
Advertising	0	250	0%	250	100%	0	0	0	0	
Electric Services	15,345	14,500	106%	(845)	(6%)	13,779	14,974	15,360	12,694	
Postage	2,373	1,000	237%	(1,373)	(137%)	755	1,123	844	2,552	
C I P	0	0	No Budget	0	0%	0	19,420	42,530	120,348	
Dues & Memberships	0	1,000	0%	1,000	100%	527	0	0	0	
Health Department Fe	5,577	3,300	169%	(2,277)	(69%)	2,165	2,169	2,169	2,169	
Vehicle Fuel	2,418	2,200	110%	(218)	(10%)	1,863	2,366	1,753	2,586	
Lab Supplies	1,130	2,500	45%	1,370	55%	998	2,064	3,413	5,663	
Purification Supplie	10,584	30,000	35%	19,416	65%	21,099	8,935	24,065	18,967	
Outside Consultants	5,000	8,000	63%	3,000	38%	0	300	1,725	6,603	
Small Tools & Equipm	55	3,000	2%	2,945	98%	80	2,650	3,099	0	
Property Insurance	0	0	No Budget	0	0%	0	0	1,814	0	
Interest - Bond - Wa	41,925	55,900	75%	13,975	25%	36,945	36,154	55,900	55,900	
Interest - Bond - Wa	1,842	1,668	110%	(174)	(10%)	1,662	1,588	2,456	2,456	
Interest - Bond - Wa	99,636	99,636	100%	0	0%	0	25,451	99,637	99,637	
<b>Total Expenditures</b>	<b>403,921</b>	<b>462,400</b>	<b>87%</b>	<b>58,479</b>	<b>13%</b>	<b>218,974</b>	<b>247,147</b>	<b>423,790</b>	<b>509,491</b>	
<b>Net</b>	<b>8,601</b>	<b>0</b>		<b>8,601</b>	<b>0%</b>	<b>201,166</b>	<b>248,167</b>	<b>141,256</b>	<b>83,269</b>	

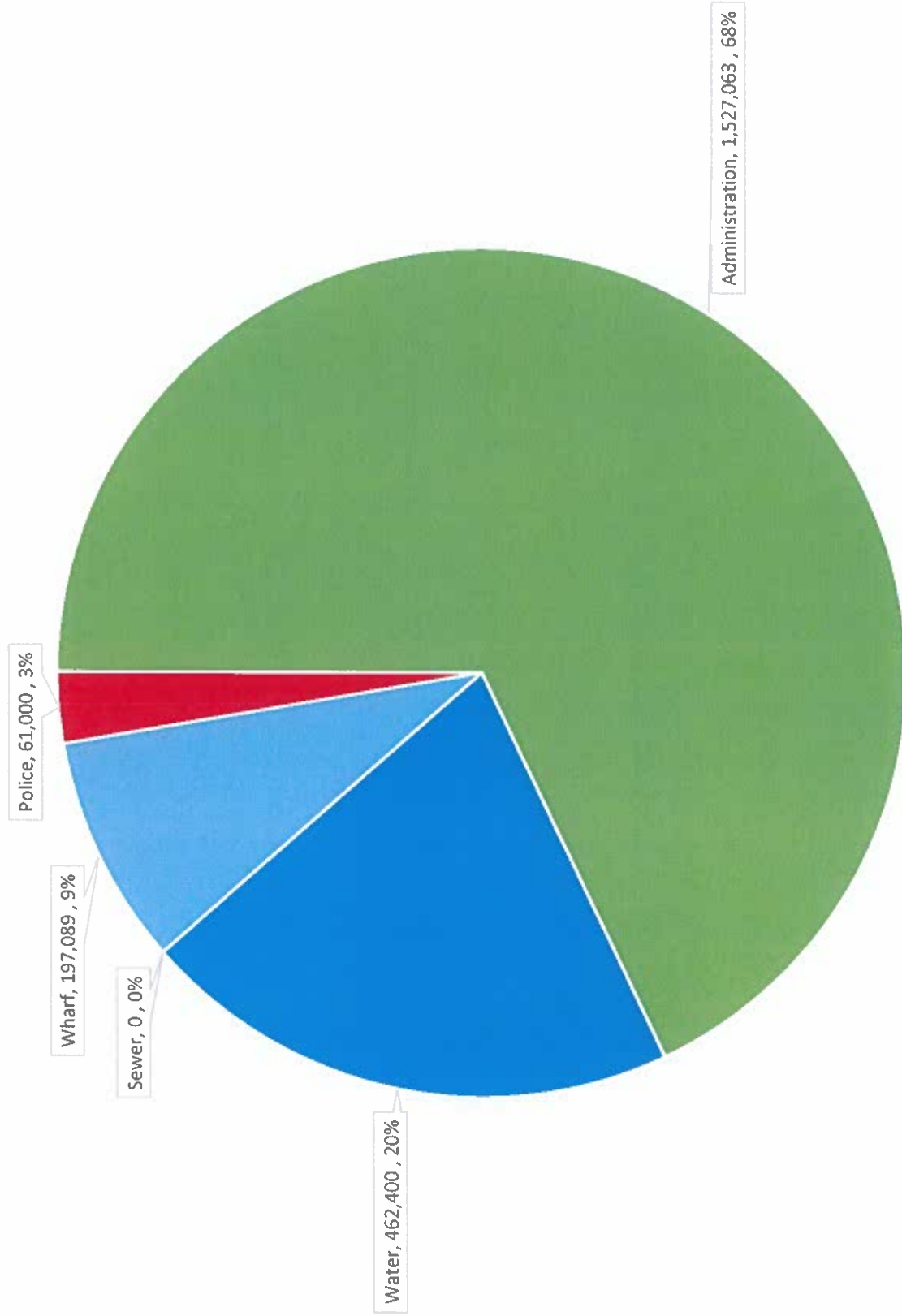
Percentage of Year Completed: 83%

**Town of Onancock  
Budget Summary by Department  
Through April 30, 2025**

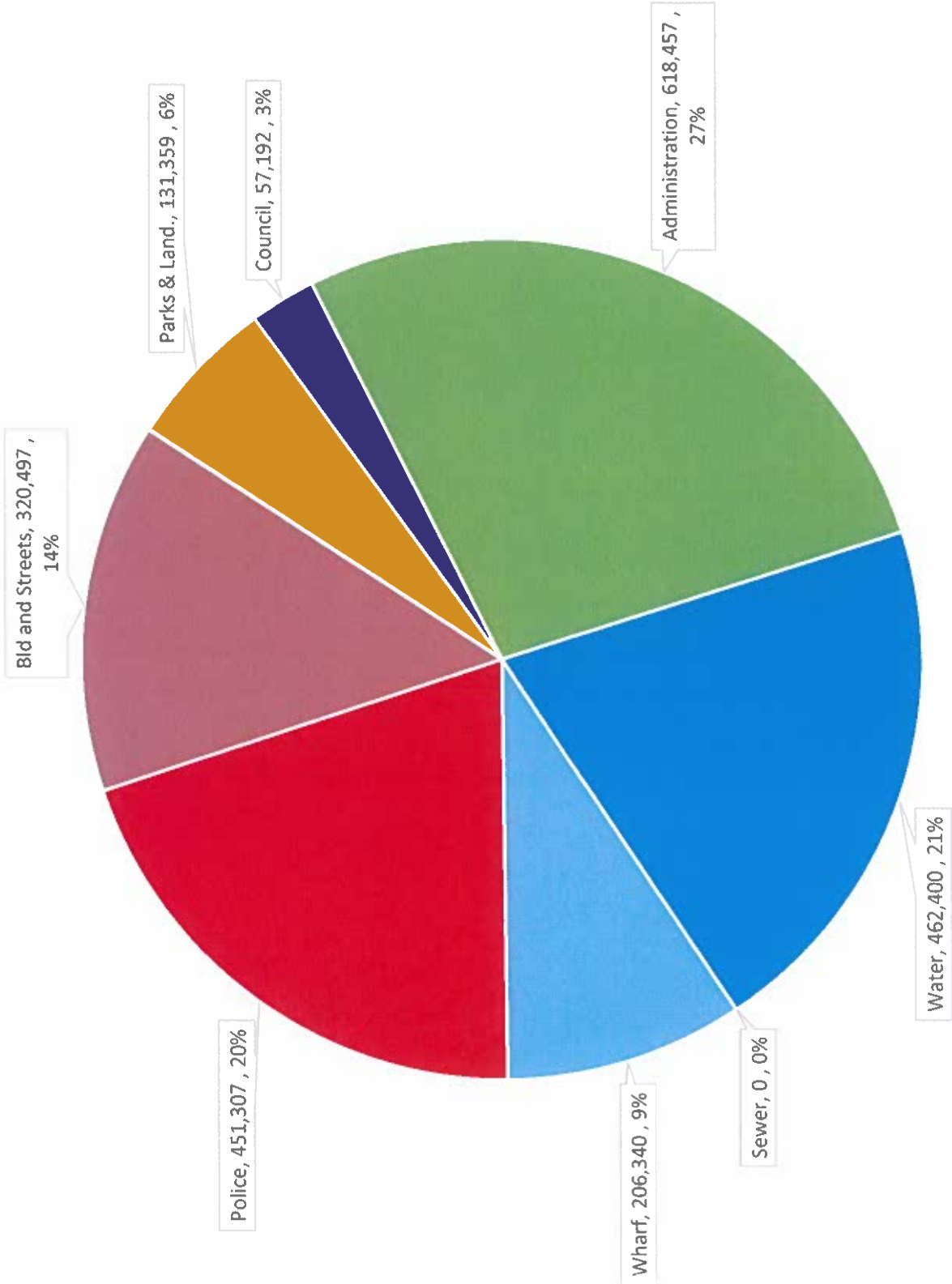
SEWER	ACTUAL YTD	BUDGET 2025	% OF BUDGET	Positive/(Negative) Variance		2021	2022	2023	2024	Trend 2020-2025B
				\$	%					
<b>Revenue</b>										
Sewer Charges	651,703	0	No Budget	651,703	0%	1,014,068	1,071,885	818,382	748,794	
Sewer Installation F	3,400	0	No Budget	3,400	0%	8,700	0	1,200	3,400	
Paving from 2023 Budget	0	0	No Budget	0	0%	0	0	0	94,500	
<b>Total Revenue</b>	<b>655,103</b>	<b>0</b>	<b>No Budget</b>	<b>655,103</b>	<b>0%</b>	<b>1,025,382</b>	<b>1,121,513</b>	<b>821,749</b>	<b>873,394</b>	
<b>Expenditures</b>										
Coll.Repair/Maintena	68,416	0	No Budget	(68,416)	0%	75,412	136,140	253,160	95,318	
Electric Services	1,295	0	No Budget	(1,295)	0%	71,544	45,809	3,675	2,122	
Telephone	0	0	No Budget	0	0%	9,541	11,974	(1,062)	0	
Paving from 2023 Budget	0	0	No Budget	0	0%	0	0	100,000	88,291	
Hrsd Transition Cost	0	0	No Budget	0	0%	17,021	23,577	2,536	0	
Transfer To Reserve	0	0	No Budget	0	0%	0	0	283,715	0	
<b>Total Expenditures</b>	<b>69,711</b>	<b>0</b>	<b>No Budget</b>	<b>(69,711)</b>	<b>0%</b>	<b>556,205</b>	<b>406,064</b>	<b>645,152</b>	<b>190,554</b>	
<b>Net</b>	<b>585,392</b>	<b>0</b>		<b>585,392</b>	<b>0%</b>	<b>469,177</b>	<b>715,449</b>	<b>176,596</b>	<b>682,840</b>	

Percentage of Year Completed: 83%

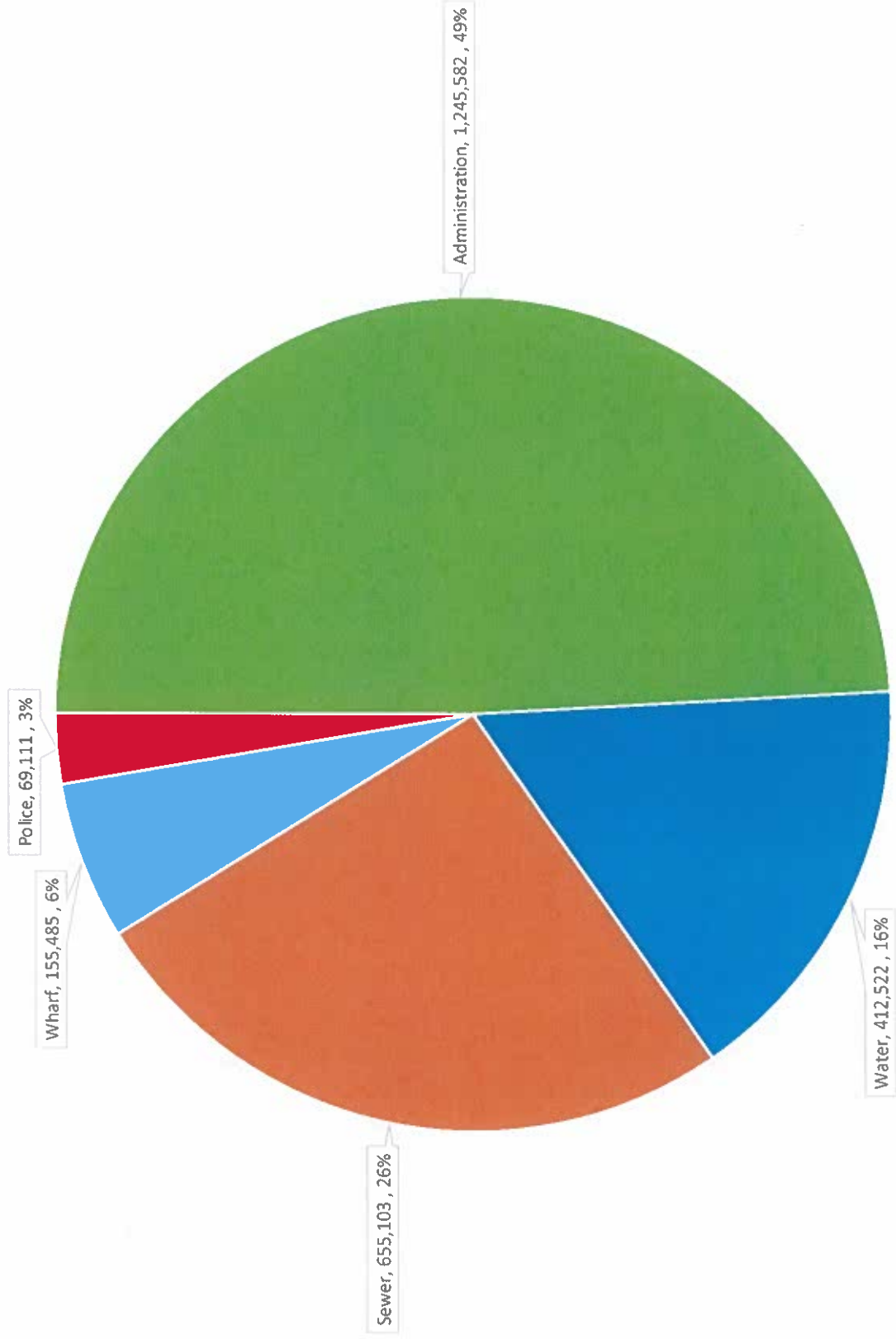
# Revenue - Budget 2025



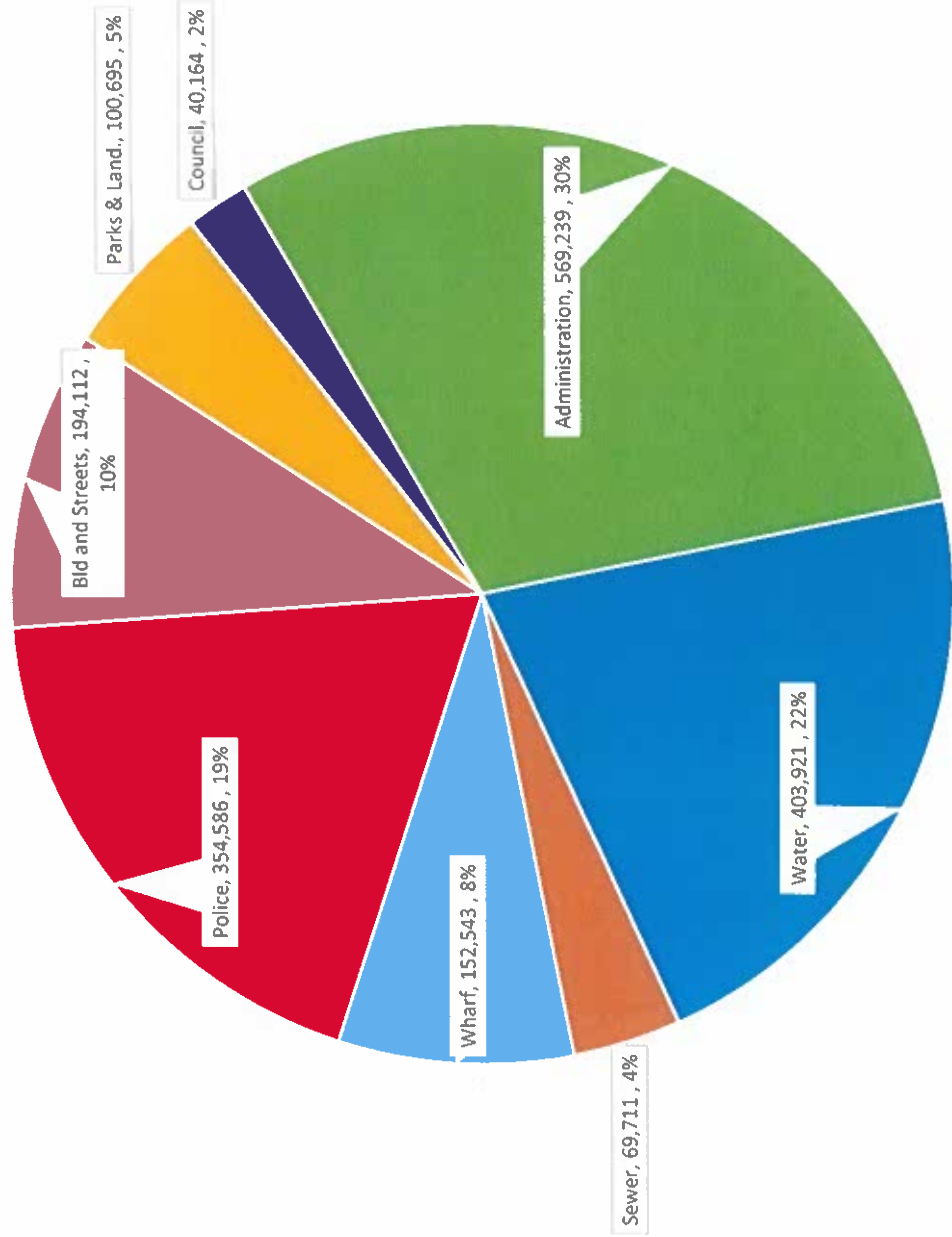
# Expenditure - Budget 2025



# Revenue - Actual 2025



# Expenditures - Actual 2025



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**Town of Onancock  
Cash and Reserve Report  
Through April 30, 2025**

<u>CASH AND RESERVES</u>		Current Year	Prior Year	% Increase / (Decrease)
<b>CASH</b>				
Checking	363,936	91,312	299%	
<b>RESERVES</b>				
Cash Reserve (savings account)	1,822,503	2,177,941	(16%)	
Grant Match or Project Reserve	275,157	261,875	5%	
Capital Asset Reserve	542,714	147,437	268%	
General Fund Reserve	683,569	522,609	31%	
ARPA Funds	198,243	961,217	(79%)	
Utility Reserve	1,159,851	736,310	58%	
<b>Total Reserves</b>	<b>4,682,037</b>	<b>4,807,389</b>	<b>(3%)</b>	
<b>Total Cash and Reserves</b>	<b>5,045,973</b>	<b>4,898,701</b>	<b>3%</b>	
<b>Cash and Reserves - No ARPA</b>	<b>4,847,730</b>	<b>3,937,484</b>	<b>23%</b>	
<b>Reserves Only - No ARPA</b>	<b>4,483,794</b>	<b>3,846,172</b>	<b>17%</b>	
<b>REQUIRED RESERVES PER POLICY</b>				
Grant Match or Project Reserve	250,000	Up to \$250,000	Current Reserve	275,157
Capital Asset Reserve	521,250	25% of 5-year CAPEX plan	Current Reserve	542,714
General Fund Reserve	495,777	30% of budgeted revenue	Current Reserve	683,569
Utility Reserve		120 day operating (\$483,100/12 * 4)+ 30% Accumulated Depreciation (\$3,254,316+174,382)+ \$15k for road repairs	1,159,851	(44,791)
		1,204,642		
<b>Total Required Reserves per Policy</b>	<b>\$</b>	<b>2,471,669</b>	<b>Over/(Under) Reserved</b>	<b>\$ 189,622</b>

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**ARPA Project Cost Update  
Through April 30, 2025**

	Not to Exceed Budget	Reappropriated	Spent to Date	Remaining to Spend	Total Spent/Accrued
Police Generator (moved to DCJS)	\$ 50,000 \$	(50,000.00) \$	- \$	- \$	- \$
GIS Water System	\$ 15,000 \$	(2,986.00) \$	12,014 \$	- \$	12,014.00
Police Dept & Welcome Center	\$ 295,000 \$	310,070.00 \$	605,070 \$	- \$	605,070.00
Dog Park	\$ 25,000 \$	966.00 \$	25,966 \$	- \$	25,966.00
Northeast Park	\$ 35,000 \$	22,962.00 \$	57,962 \$	8,890.00 \$	66,852.00
Remove Wood Shop	\$ 8,000 \$	\$	8,000 \$	- \$	8,000.00
Tower Paint and Seal	\$ 165,000 \$	(16,435.00) \$	148,565 \$	- \$	148,565.00
Hypo Tank	\$ 8,000 \$	(224.00) \$	7,776 \$	- \$	7,776.00
Security Cameras	\$ 145,000 \$	(145,000.00) \$	- \$	- \$	- \$
Electric at Tower	\$ 5,000 \$	(921.00) \$	4,079 \$	- \$	4,079.00
Air Conditioning Town Hall Upstairs	\$ 20,000 \$	- \$	- \$	20,000.00 \$	20,000.00
Matching Grant for Onancock Business Facades	\$ 90,000 \$	\$	61,367 \$	1,667.00 \$	63,034.00
Sunset Park	\$ 40,000 \$	\$	1,500 \$	41,730.00 \$	43,230.00
Touchless Faucets Little League (bleachers)	\$ 3,500 \$	\$	3,750 \$	- \$	3,750.00
Drainage Ditch Cleanout	\$ 7,500 \$	(7,500.00) \$	- \$	- \$	- \$
Valve Isolation	\$ 15,000 \$	(15,000.00) \$	- \$	- \$	- \$
Duckbill at Wharf	\$ 10,000 \$	(10,000.00) \$	- \$	- \$	- \$
Clean out under floating docks (dredging)	\$ 90,000 \$	(80,900.00) \$	9,100 \$	- \$	9,100.00
Downtown Visual Improvements	\$ 35,000 \$	77,000.00 \$	10,415 \$	72,956.00 \$	83,371.00
Town Square repairs	\$ 8,500 \$	3,900.00 \$	2,625 \$	53,000.00 \$	55,625.00
Walking path at Little League complex	\$ 20,000 \$	(20,000.00) \$	- \$	- \$	- \$
ESCADV Support	\$ 100,000 \$	\$	100,000 \$	- \$	100,000.00
Stormwater Mgt	\$ 65,932 \$	(65,932.00) \$	- \$	- \$	- \$
<b>Summary -----&gt;</b>	<b>\$ 1,256,432.00 \$</b>	<b>- \$</b>	<b>1,056,189.00 \$</b>	<b>198,243.00 \$</b>	<b>1,256,432.00</b>

Amount Received Equals Amount Accrued or Spent

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**Town Council:** Lisa Fiege, Omar Grubb, Cynthia Holdren, Joy Marino, Sarah Nock, Maphis Oswald  
**Mayor:** Fletcher Fosque | **Town Manager:** Matt Spuck

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Town Manager Report – May 19, 2025

Miscellaneous

- Street signs have been delivered; we will install them as time allows. We have received a few positive responses.
- VDOT has provided us with helpful information about a successful wayfinding program. The group needs to meet again to discuss it.
- The paving on Liberty Street to patch the hole for the water lines is scheduled for within the next few weeks.
- We were successful in court against the two businesses with unpaid meals and transient taxes.
- The 3-hour parking signs have been ordered.
- The design for the renovated planting areas at Town Square is being discussed at the Tree Board. The goal is to complete the design by the end of the June Tree board meeting, and then we will install the irrigation system. The electrician will trench for streetlights and, once positioned, install them. The grass will be restored at this point, and we will likely plant it in the fall or spring, based on the plant. By the same time next year, we will have completed it.
- The entry sign is underway. We held a team meeting with David Turner, the sign company, and Bert Wessels, the mason. David and the sign company rep jointly positioned the sign based on sight lines, read time, multiple angles, and height. The mason selected stone based on the sign's colors, the heron, and David's opinion. I am looking for an electrician who can trench from our power source. Bert will begin pouring the footers shortly afterward.
- Rick King arranged for DEQ to make a field measurement of the RPA to avoid intruding into it with the deck/ramp. The survey was almost in the same spot as the field measurement, and Rick designed his deck to stay outside the RPA, but it will cantilever over it by a foot or so. DEQ, the Town, and the School agree that the current design and placement are outside the RPA.
- We hired to fill the vacancy in Public Works. A young man and new father named Morgan Rose started last week.
- Given Mariellen's June 30 retirement, we hired a replacement. Hannah Ayers accepted the position and will begin on June 2 to allow for an overlap for training. She comes to us from Taylor Bank.
- We have downgraded the project for the VDOT Ready Set Go grant from a King Street sidewalk connecting to Market Street and adding parking in Market Street near Maurice and Market Street Grill to 8 crosswalks. I await a new cost estimate while completing the grant application.
- I await a proposal from the engineer to configure a stormwater system for Queen Street.
- VIA Architects gave us a figure between \$30,000 and \$60,000 for performing a property condition assessment at the school. The two other firms I spoke with have not replied. If the council wishes, I will reach out to them again.
- The Tree Board will also discuss the best tree to thrive in the sidewalk in front of the Lilliston building.

# Event Summary for April 2025

## ONANCOCK POLICE DEPARTMENT

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### Incident

	March 2025	April 2025	April 2024
911 - Inquiry	1	4	1
Alarm	5	0	1
Animal- dog at large	1	0	2
Arson	0	1	0
Assault- aggravated	0	1	0
Assault- simple	0	2	1
Curfew Violation	0	0	1
Destruction of Property	2	3	2
Disorderly Conduct	1	2	1
Domestic	2	1	1
Firearm- Unlawful discharge	1	1	0
Fraud	1	0	0
Hit & Run	1	1	0
kidnapping	0	1	1
Larceny	1	0	1
Missing Juvenile	0	1	0
Noise Complaint	2	0	0
Prevent Person from aide	0	0	1
Protective Order Violation	0	0	1
Stalking	0	1	0
Statutory Rape	0	1	0
Trespass	0	5	6
Unattended Death	0	1	0
Unauthorized Fire	0	1	2
Vehicle- Theft	0	1	0
Welfare Check	5	1	0
	23	29	22

# Event Summary for April 2025

ONANCOCK POLICE DEPARTMENT

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## Traffic Enforcement

	March 2025	April 2025	April 2024
Fail to give right-of-way	0	0	4
Fail to obey highway sign	0	1	9
Inspection- offense	3	9	22
License- none	0	3	3
License- suspended	0	0	1
No Insurance	0	0	3
Other	2	1	2
Registration Offense	1	4	8
Seatbelt Offense	0	0	4
Speeding	3	11	39
Use personal comm. device	2	2	4
	11	31	99
Warnings	9	10	41

## Patrol Activities

Assist Other Agency	35
Business Check	65
Business Assist/Complaint	5
Citizen Assist/Complaint	8
Special Patrols	926